



Community Development Block Grant  
(CDBG) and HOME Investment  
Partnership (HOME)

*Annual Action Plan*  
*2017-2018*

***July 1, 2017 through June 30, 2018***

# CITY OF MORENO VALLEY

**Dr. Yxstian Gutierrez**  
Mayor

## 2017-18 City Council members

**Victoria Baca**  
District 1 Councilmember (Mayor Pro Tem)

**David Marquez**  
District 3 Councilmember

**Jeffrey Giba**  
District 2 Councilmember

**Ulises Cabrera**  
District 4 Councilmember

**Michelle Dawson**  
City Manager

**Marshall Eyerman**  
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**City of Moreno Valley Annual Action Plan 2017-2018**

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

Every year the Department of Housing and Urban Development (HUD) allocates federal grant monies to 'Entitlement Cities' (eligible, selected cities with a population exceeding 50,000) with allocation amounts varying each year based on a formula that considers the extent of poverty, population, housing overcrowding, the age of housing and the population growth lag in relationship to other metropolitan areas. Moreno Valley is classified by HUD as an Entitlement City. Historically, the City of Moreno Valley has received federal funding on an annual basis from HUD for two formula block grant programs: Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME). Since Program Year 2013/14, the City has become a direct recipient of Emergency Solutions Grant (ESG) program funds. These federal grant monies must be used by the City of Moreno Valley for use in programs that provide decent housing, build infrastructure, create economic development opportunities and provide a variety of social services for low to moderate income residents.

#### CONSOLIDATED PLAN

The City's Five-Year Consolidated Plan ("Consolidated Plan") is a comprehensive planning document that provides the framework for the use of CDBG, HOME Grant and ESG funds to provide community development, housing, and homeless activities from July 2013 through June 2018.

#### ANNUAL ACTION PLAN

The Annual Action Plan serves as the update to the Consolidated Plan and it identifies specific projects, programs, and resources that will be implemented during the program year using federal entitlement funds. In fiscal year 2017/18, the City will be receiving \$1,940,916 in new CDBG funds, \$533,301 in HOME funds, and \$174,002 in ESG funds. These funds will be used to support housing, community development, and homeless/homeless prevention activities. The City is not a recipient of HOPWA grant funding.

#### FEDERAL GOALS

The overall goals of the CDBG and HOME Programs, as required by HUD are to develop viable urban communities by providing (1) decent housing, (2) a suitable living environment and (3) expanded economic opportunities principally for low and moderate income persons, however, activities will need

to meet the Consolidated Plan goals and fit into one or more of the following strategies: Homeless Strategy, Special Needs Strategy, Housing/Fair Housing Strategy, and/or Community and Economic Development Strategy . The Annual Action Plan provides a basis for assessing performance. At the end of the program year a Consolidated Annual Performance and Evaluation Report (CAPER) provides information on the annual programmatic accomplishments.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The overall objective is for the 2017-18 Annual Plan is to contribute toward the goals as outlined in the City's 2013-18 Five Year Consolidated Plan. Those goals are:

Homeless Strategy: Funds will be used to provide overnight and transitional (long term) shelter for homeless individuals and families and various shelter locations. Supportive services will also be provided with a long-term goal of obtaining self-sufficiency and permanent housing. Funds will also be used by emergency service programs to provide rental assistance to those threatened with eviction/loss of housing and to assist with first month's rent to obtain housing. The City will assist 2,500 homeless persons and persons threatened with homelessness with access to shelter, affordable housing opportunities and public service activities.

Special Needs Strategy: Funding will provide for needed public services for special needs groups, particularly the adult developmentally disabled and the elderly, aimed at improving quality of life. The goal is to assist 15,000 special needs persons, including the elderly and disabled, with housing and public services.

Affordable Housing Strategy: The primary goal of providing decent, affordable housing for persons of low and moderate income will be accomplished through the rehabilitation of existing and/or construction of new multi-family housing, the rehabilitation and preservation of existing single family and mobile homes, the opportunity for home ownership, fair housing discrimination investigation and enforcement, proactive code enforcement and neighborhood clean ups designed to improve the aesthetics and condition of Target neighborhoods.

Create and/or maintain decent, affordable housing for low and moderate income persons by rehabilitating or constructing a minimum of 175 housing units; providing home ownership to 5 households; increasing proactive Code Enforcement, Neighborhood Cleanups and public safety activities to assist 5,000 households; and assisting 2,500 households with fair housing services.

Community & Economic Development Strategy: The objectives to be met include the promotion of expanded economic opportunities in order to create or retain low and moderate income jobs, the provision of employment training and job placement programs to serve low and moderate income resident, the provision of infrastructure improvements in the Target Areas to create a suitable living environment by increasing access to quality public facilities, and the support of local public service programs providing basic needs assistance to families and residents in need.

Promote expanded economic opportunities in order to create or retain 125 low and moderate income jobs by providing community businesses with counseling services, loan programs, workshops, and recruitment assistance.

Provide infrastructure improvements in CDBG Target Areas that will create a suitable living environment by constructing infrastructure improvements that will assist a minimum 250 parcels located within CDBG Target Areas.

Support public service programs that will assist 50,000 low and moderate income residents with public service activities (other than homeless or special needs activities).

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the course of the last full fiscal year completed, 2016-17, the City of Moreno Valley was committed to maximizing existing resources and opportunities to achieve a better quality of life for its low-to-moderate income residents. The City was successful in accomplishing the following:

Homeless Strategy - The City provided homelessness assistance to 221 individuals; 63 with homelessness prevention; 21 with overnight shelter, 60 with rapid rehousing; and 77 with other homeless services. During 2016-2017, the annual goal of assisting 500 homeless individuals with overnight shelter was not met, however, the homelessness prevention goal of assisting 50 persons was surpassed. In addition, an array of other important services was provided to the homeless population as part of the public services under the Community Economic Development Strategy.

Special Needs Strategy - Assistance was provided to 4,802 individuals through public services and public facility/improvement projects. The City originally anticipated assisting 3,000 special needs individuals but at year end had exceeded its goal.

Housing Strategy - Moreno Valley completed 25 housing units, with single-family and multi-family rehabilitation and new construction projects; provided homeownership opportunities to 8 households; provided proactive code enforcement, neighborhood clean-ups, and public safety activities to 962 households; and assisted 1,592 households with Fair Housing services. The City's Housing Strategy consists of four objectives; goals were exceeded in two of four. The number of homeownership opportunities exceeded the annual goal, the number of households provided with fair housing/landlord tenant services was more than double the goal (1,592 vs. 500), and the City's Code Compliance team was slightly under their goals by assisting 962 households instead of the 1000 planned. The number of housing units rehabilitated or constructed was 25, less than the 35 projected.

Community and Economic Development Strategy – The City was successful in creating/retaining 23 jobs for low and moderate income individuals and 30,474 low and moderate income residents received public services significantly exceeding the annual goal of 10,000. The 5-Year Goal for the Community and Economic Development Strategy, Objective 2 was to construct infrastructure improvements that will assist 250 parcels located within CDBG Target Areas. The projects undertaken in FY 2016-17 were required output/performance measurements other than a parcel count. The City adjusted the unit count from households/parcels to ‘persons’ expected to benefit from the given project. At year end, instead of assisting 50 parcels/households, the City estimates that 25,000 people will benefit from the CDBG subsidized capital improvements over the life of the projects.

The City utilized all available HOME and CDBG funds to carry out activities designated in the HUD-approved 2016/2017 Action Plan. Pursuant to certification, at least 70% of the amount expended principally benefited persons of low to moderate income, in a fair and impartial manner, and activities did not hinder Consolidated Plan implementation.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Moreno Valley is required by law to have a detailed Citizen Participation Plan which contains the City's policies and procedures for public involvement in the Consolidated Plan process and the use of Federal grant funds. The Moreno Valley Citizen Participation Plan was developed as required under 24CFR Part 91 and Part 8. HUD regulations require that cities consult with public and private community-based non-profit organizations to obtain input on the housing and non-housing needs of low and moderate income and homeless members of the community. During the Action Plan process, the City took an aggressive approach to ensure and encourage citizen participation. The City hosted three (3) public meetings plus three (3) public hearings for a total of six (6) public meetings as opposed to the grand total of three (3) public hearings hosted in previous years. All citizen participation was accomplished through meetings, published public notices and on-line announcements. The city invited

residents, non-profit organizations and surrounding jurisdictions to solicit input on community needs. The first public hearing took place on February 7, 2017 and residents were given the opportunity to provide comments regarding priority needs in the community. Because the grants are now being administered out of the Finance Department, public meetings with the Finance Subcommittee were held on December 7, 2016 and February 28, 2017 to discuss the proposed projects. The Subcommittee includes two City Councilmembers. The meetings were advertised, open to the public, and all together drew over 50 attendees combined. There were several public speakers who provided staff with valuable feedback. After receiving input from the community, the proposed Consolidated Plan was available for a 30-day public examination and comment period from April 1, 2017 through May 1, 2017. The Plan was available at four City locations (Library, City Corporate Yard, City Hall and Senior Center). A final public hearing was conducted on May 2, 2017 after the close of the public review period. The final public hearing allowed the public an opportunity to comment on the proposed Action Plan before adoption by the City Council. The information compiled from the meetings was used in determining the needs in the community and the development of strategies. Citizen comments are included as an attachment to this document.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A summary of all public comments received at the community meetings and formal public hearings is included as an attachment to this document.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All public comments were taken into consideration when developing the Action Plan.

## **7. Summary**

See summaries above.



## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MORENO VALLEY	
CDBG Administrator	MORENO VALLEY	FINANCIAL & MGMT SERVICES DEPT.
HOPWA Administrator		
HOME Administrator	MORENO VALLEY	FINANCIAL & MGMT SERVICES DEPT.
ESG Administrator	MORENO VALLEY	FINANCIAL & MGMT SERVICES DEPT.
HOPWA-C Administrator		

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Moreno Valley Financial & Management Services Department, Financial Operations Division is responsible for the development of the Action Plan. The Action Plan was prepared with input from public stakeholders such as local non-profit agencies, social service organizations, and interested members of the public. This is outlined in detail in the Citizen Participation Attachment.

### Consolidated Plan Public Contact Information

The primary contacts for matters regarding this plan are: Marshall Eyerman, Chief Financial Officer, and Dena Heald, Financial Operations Division Manager, 951-413-3450.

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City's 2017-18 Citizen Participation process allows for a large number of groups, residents local service providers, government entities and others to provide input during the funding allocation process.

A list of organizations, entities, and other participants is included as an attachment to this document.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City makes every effort to continue cooperative relationships with surrounding service providers including other jurisdictions, housing providers, nonprofits, and others. One vehicle that assists to enhance coordination is the City's participation in the Riverside County's Continuum of Care (CoC). City staff meets on a monthly basis as part of the Continuum of Care (CoC) process. The City's involvement in the CoC allows for open dialogue with key agencies including the with the Riverside County Department of Public Social Services, the Riverside County Housing Authority, the Department of Mental Health, the County Adult Homeless Unit, local law enforcement and numerous local service providers. The CoC convenes these organizations with the goal to address homelessness, but in the process, discusses other community needs, such as public housing and emergency services needed in the region. Riverside County's CoC is very active and has recently been restructured in order to become more effective and efficient in its efforts. The CoC Board has recently been modeled after some of the more successful CoC's in the nation. The Board now consists of higher level representatives with the authority implement change at each respective organization. It is anticipated that the new CoC will be able to make significant strides on behalf of the full CoC membership in the 2017-2018 fiscal year.

The City of Moreno Valley also continued the quarterly 'Non-Profit Roundtable' meetings which invited local service providers and residents to discuss community needs and available resources specific to Moreno Valley. As a result of the meetings, a smaller group has broken off and formed the City-wide Non-Profit Coalition. This group is focused on collaborating to address priority issues within the City.

The City has been and will continue to be supportive of direct applications for funds from housing providers as well as local Community Housing and Development Organizations (CHDOs).

As a result of cooperation with surrounding jurisdictions, the City has been able to address a wide variety of community needs including housing rehabilitation, housing programs, public services, and

public safety. To facilitate the coordination and cooperation, the City will continue to work with these entities by attending regular meetings, events, and joint endeavors.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Riverside County Continuum of Care's (CoC) primary goal is to addressing homelessness in the region. The group is charged with developing and implementing the County's 10-Year Plan to End Homelessness in Riverside County. Riverside's Continuum of Care is issued federal funding to provide homeless services and shelter. Moreno Valley grant management staff are members of the Continuum of Care and regularly attend the CoC meetings. City staff assists to organize and coordinate the Homeless Point in Time (PIT) Counts. Participating in these counts provides staff with a firsthand knowledge of homeless needs through direct interaction with potential recipients of homeless services. Data from the homeless count is utilized to determine homeless service needs and levels in the City.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The CoC serves as the planning body for the County's submission of the Riverside County Consolidated Application for HUD funds such as ESG. City staff has historically participated in rating of CoC grantee applications for ESG funding and have been active in helping making determinations for the allocation of funds. Since becoming eligible for a direct ESG entitlement, Moreno Valley engages them in the consultation by sharing ESG funding recommendations issued at the City level and requesting feedback from the full CoC membership. For the ESG activities proposed within the 17-18 Action Plan, staff consulted with the CoC by forwarding a summary of all applications along with Council recommendations and requesting CoC members provide feedback via e-mail. Two comments were received and the City took their feedback into consideration. When ESG was first awarded to the City by HUD, the City and County met with HUD representatives to discuss the mandatory ESG consultation requirements. One of the HUD recommendations from that meeting that is still in effect today are 'ESG Coordination Meetings' held between the County, City of Moreno Valley, and the City of Riverside. The group's initial goal was to align their respective ESG standards and processes but have since completed the review. There have been discussions of scheduling quarterly meetings again aimed at sharing program information and discussing best practices. The administration/operation of HMIS is handled through the County of Riverside. Since becoming an ESG entitlement city, Moreno Valley has extended

an ESG award to the County to aid in the operational Homeless Management Information System (HMIS) costs. Moreno Valley staff is in constant communication with County HMIS staff and discuss program set-up, schedule for training, and to discuss ESG reporting requirements.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	HOUSING AUTHORITY OF RIVERSIDE COUNTY
	<b>Agency/Group/Organization Type</b>	Housing PHA Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Homeless Needs - Families with children Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	During the year, the City reviews the Consolidated Plan of the PHA and any proposed demolition or disposition of public housing developments. In reviewing the City becomes aware of the regional housing needs as established by the PHA. It is anticipated this continued relationship with the PHA will allow the City to identify needs and gaps.
2	<b>Agency/Group/Organization</b>	Riverside County Continuum of Care
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Other government - County Regional organization Planning organization Civic Leaders

	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Public Housing Needs  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy  Anti-poverty Strategy</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The City is a member of the regional CoC. As a result of membership, consults with various city, county, and local homeless service providers about all matter of homeless affecting the area. The monthly meetings assist the City to identify service gaps and priority needs. The City coordinates with the CoC for the Veterans, Youth, and general Point in Time Homeless Count in MV. Per grant requirements, the City also consulted with the CoC membership regarding the best use of ESG funds.</p>
3	<p><b>Agency/Group/Organization</b></p>	<p>Habitat for Humanity Riverside</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing  Services - Housing  Neighborhood Organization</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Non-Homeless Special Needs</p>
	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The City had meetings with the organization to discuss the coordination of local housing programs for low/moderate income and special needs populations (elderly and disabled). The meetings have been helpful in the assessment of current programs and in identifying potential future programs.</p>

4	<b>Agency/Group/Organization</b>	Riverside Housing Development Corporation
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City had meetings with the organization to discuss the coordination of local housing programs for low/moderate income and special needs populations (elderly and disabled). The meetings have been helpful in the assessment of current programs and in identifying potential future programs.
5	<b>Agency/Group/Organization</b>	PW Enhancement Center
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Services-Employment Neighborhood Organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>The PW Enhancement Center/'Citywide Nonprofit Coalition' is a group of very active non-profit organizations that have collaborated together to share information and resources with the goal of providing improved services to the MV community.</p>
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**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Moreno Valley efforts include as many interested persons as possible in the formation of this Plan. The most heavily consulted agencies are included in Table 2 below.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Riverside County Department of Social Services	The CoC's Plan and the City's Action Plan must align in their goals for the region homeless and are in agreement that regional coordination is necessary.
2013-18 Analysis of Impediments (AI)	City of Moreno Valley	The AI is directly correlated to the Fair Housing Efforts of the City.
City of Moreno Valley Housing Element, 2014-2021	City of Moreno Valley	In cooperation with state and federal requirements, the City updated the Housing Element for the years 2014-2021. The Housing Element is also a long-term planning document for our City full of relevant statistics about the city's housing and the community.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**



## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Moreno Valley is required by law to have a detailed Citizen Participation Plan which contains the City's policies and procedures for public involvement in the Consolidated Plan process and the use of Federal grant funds. The Moreno Valley Citizen Participation Plan was developed as required under 24CFR Part 91 and Part 8. HUD regulations require that cities consult with public and private community-based non-profit organizations to obtain input on the housing and non-housing needs of low and moderate income and homeless members of the community. During the Action Plan process, the City took an aggressive approach to ensure and encourage citizen participation. The City went beyond the measures outlined in its Citizen Participation Plan to encourage participation. New meetings and outreach efforts were made toward the forming of this Action Plan. The City hosted three (3) public meetings and three (3) public hearings for a total of six (6) meetings as opposed to the three (3) hosted in a standard year. All citizen participation was accomplished through meetings, published public notices and on-line announcements. The city invited residents, non-profit organizations and surrounding jurisdictions to solicit input on community needs.

The first public hearing took place on February 7, 2017 and residents were given the opportunity to provide comments regarding priority needs in the community. Because the grants are now being administered out of the Finance Department, public meetings with the Finance Subcommittee were held on December 7, 2016 and February 28, 2017 to discuss the proposed projects. The Subcommittee includes two Councilmembers. The meetings were advertised, open to the public, and all together drew over 50 attendees combined. There were several public speakers who provided staff with valuable feedback. After receiving input from the community, the proposed Consolidated Plan was available for a 30-day public examination and comment period from April 1, 2017 through May 1, 2017. The Plan was available at four City locations (Library, City Corporate Yard, City Hall and Senior Center). A final public hearing was conducted on May 2, 2017 after the close of the public review period. The final public hearing allowed the public an opportunity to comment on the proposed Action Plan before adoption by the City Council. The information compiled from the meetings was used in determining the needs in the community and the development of strategies. Citizen comments are included as an attachment to this document.

**Citizen Participation Outreach**

<b>Sort Order</b>	<b>Mode of Outreach</b>	<b>Target of Outreach</b>	<b>Summary of response/attendance</b>	<b>Summary of comments received</b>	<b>Summary of comments not accepted and reasons</b>	<b>URL (If applicable)</b>
1	Public Meeting - City Finance Subcommittee	Non-targeted/broad community	This Public Meeting was held on December 7, 2016 at Moreno Valley City Hall. Notice of this meeting was posted by the City Clerk in the City's Satellite offices 72 hours in advance of the meeting. No members of the public attended this meeting.	The purpose of the meeting was to announce the upcoming application period and introduce the Action Plan schedule for 2017-2018. Please refer to the Citizen Participation attachment to this report for formal minutes.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p>	<p>This Public Hearing was held on February 7, 2017 at Moreno Valley City Hall. Notice of this meeting was posted by the City Clerk in the City's Satellite offices 72 hours in advance of the meeting. No members of the public attended this meeting.</p>	<p>The purpose of the meeting was to review and approve the Policies and Objectives for the fiscal year as well as to comment on current community needs. There were no public comments received. Please refer to the Citizen Participation attachment to this report for formal minutes.</p>	N/A	
3	Newspaper Ad	Non-targeted/broad community	<p>The FY 2017/18 Notice of Funding Availability (NOFA) was published in a paper of general circulation on January 2, 2017.</p>	<p>No comments were received.</p>	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	The City updated its Application Workshop and made it available on the City's website via You Tube during the 2017-18 application periods.	The Workshop generated 38 views by perspective applicants and interested members of the general public.	Users did not post any comments online.	
5	'Non-Profit Roundtable Meetings' - Coordination Meetings Aimed at Local Service Providers	Local Service Providers	The coordination meetings occurred on January 25, 2017, and April 26, 2017. The purpose of the meeting was to gather local service providers to discuss most urgent issues affecting our community and how to more effectively address them. This meeting was advertised through e-mail blasts.	The meetings averaged about 30 attendees each. Comments included concerns for mental health of disadvantaged youth, mentally ill adults, and health/health education services, the need to collaborate more, and awareness of new and coming services.	All comments were considered in developing the Action Plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting - Technical Review Committee Meeting	Non-targeted/broad community	<p>This Public Meeting was held on February 14, 2017 at Moreno Valley City Hall. Notice of this meeting was posted by the City Clerk in the City's Satellite offices 2 weeks in advance of the meeting. Additional notification was available through the City's website and directly emailed to those who are on the grant interest list. Representatives from over 15 organizations attended.</p>	<p>The purpose of the meeting was to provide each grant applicant the opportunity to speak about their proposed CDBG/HOME/ESG program. As well as allow the general public the opportunity to comment on current community needs and priorities. Fifteen of the twenty-four agencies who applied for funding chose to speak. No members of the general public commented at this meeting. Please refer to the Citizen Participation attachment to this report for formal minutes.</p>	<p>All comments were considered in developing the Action Plan.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting - City Finance Subcommittee	Non-targeted/broad community	This Public Meeting was held on February 28, 2017 at Moreno Valley City Hall. Notice of this meeting was posted by the City Clerk in the City's Satellite offices 72 hours in advance of the meeting. Additional notification was available through the City's website and directly emailed to those who are on the grant interest list. Representatives from 4 organizations attended for the grant discussion.	One member of the public expressed concern for crime and homelessness in the City. Please refer to the Citizen Participation attachment to this report for formal minutes.	All applicable comments were considered in developing the Action Plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Newspaper Ad	Non-targeted/broad community	This ad was published to announce the 30-day public review period of the Action Plan. The review period was from April 1, 2017 to May 1, 2017. The ad was published in the Riverside Press-Enterprise on March 23, 2017.	No public comments were received as a result of this ad.	N/A	
9	Public Hearing	Non-targeted/broad community	This Public Hearing was held on March 21, 2017 at Moreno Valley City Hall. There was one speaker.	The speaker requested continued support for court appointed sponsor program for foster youth. Please refer to the Citizen Participation attachment for formal minutes.	All comments were considered in developing the Action Plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Newspaper Ad	Persons with disabilities Non-targeted/broad community	Notice of the Public Hearing to be held on March 21, 2017 was advertised by a public notice published in the Press-Enterprise newspaper on March 7, 2017.	No public comments were received.	N/A	
11	Newspaper Ad	Persons with disabilities Non-targeted/broad community	Notice of the Public Hearing to be held on May 2, 2017 was advertised by a public notice published in the Press Enterprise newspaper on April 18, 2017.	No public comments were received.	NA	

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Moreno Valley utilizes a variety of federal, state, and local funding sources to achieve identified community and housing strategies. Specific funding resources are based upon availability, opportunities, and constraints of each particular project or program. The City is committed to utilizing each funding source to its highest and best use, therefore, the City leveraged the resources identified in this section to facilitate various programs and projects. Specific resources available to address the needs identified in the Consolidated Plan are included under each program description. The following represents a list of resources the Financial Operations utilized to address the Consolidated Plan goals.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,940,916	50,000	320,000	2,310,916	26,000	CDBG funding is intended to enhance and maintain viable urban communities through the provisions of decent housing; suitable living environment; and the expansion of economic opportunities, principally for low- and moderate-income persons. NSP program income will be receipted under CDBG as authorized by HUD.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	533,301	25,000	1,000,000	1,558,301	1,304,971	HOME funds are intended to address affordable housing and related needs.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	174,002	0	0	174,002	0	The Emergency Solutions Grant (ESG), under the HEARTH Act of 2009, provides for grants to assist, protect, and improve living conditions of the areas homeless.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City makes its best effort to leverage the Federal funding it receives. The City previously relied on State Redevelopment Housing Set-aside revenues ranging from \$4.1M to \$4.5M annually to support the development of affordable housing and neighborhood stabilization programs. Since 2012, all Redevelopment Agencies within California have been eliminated therefore, Moreno Valley will place emphasis on the use of other local and State funding in order to support its projects.

The City shall leverage its homeless and housing programs with programs offered with the County of Riverside such as: Riverside County Emergency Solutions Grant (ESG); the County's Housing Choice Voucher program (Section 8); Homebuyer Assistance Housing for Persons with AIDS (HOPWA); Shelter plus Care Program; Supportive Housing Program (SHP); and Mortgage Credit Certificate Program.

The City also received County transportation and capital improvement grants through the Riverside County Transportation Commission, and leverage those grant monies with CDBG in order to achieve 5-year Consolidated Planning goals listed under its Community & Economic Development Strategy.

The State of California also offered leveraging opportunities via the Low-income Housing Tax Credit (LIHTC); State Multi-Family Housing Program (MHP); the Housing Finance Agency (CalHFA) Multi-Family Programs; (CalHFA) Home Mortgage Purchase Program; and the Homebuyer Assistance CalHome Program.

Additionally, Moreno Valley was able to coordinate and/or partner with over 20 Non-Profit Organizations to help facilitate the various social services and housing activities included in Moreno Valley's Consolidated Plan.

Matching Requirements: The Emergency Solutions Grant program has a 100% match requirement that can be met as a dollar for dollar or with in kind services. During the 2017-18 application process, the city has requested that ESG applicants be prepared to provide the match that would equal amounts of cash or in-kind services.

HOME funds are required to contribute a 25% match of non-HOME funds for every dollar of HOME funds spent unless a reduction of the matching contribution has been issued. A reduction is offered under 3 conditions: 1. fiscal distress, 2. severe fiscal distress, and 3. presidential disaster declarations. Over the entire consolidated Plan period, Moreno Valley has been identified by HUD as a fiscally distressed jurisdiction and has been granted a 100-percent match reduction. The same is expected for FY 2017-18.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Moreno Valley's Housing Authority is responsible for maintaining approximately 15 parcels of land that previously belonged to the Redevelopment Agency that could potentially be used to provide affordable housing. A list of the parcels is included as an attachment to the Action Plan.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeless Strategy	2013	2018	Homeless	CDBG TARGET AREA(S)	Homeless	CDBG: \$20,000 ESG: \$168,213	Homeless Person Overnight Shelter: 450 Persons Assisted Homelessness Prevention: 50 Persons Assisted
2	Special Needs Strategy	2013	2018	Non-Homeless Special Needs	CDBG TARGET AREA(S)	Special Needs	CDBG: \$536,098	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted

3	Housing Strategy	2013	2018	Affordable Housing	CDBG TARGET AREA(S)	Affordable/ Fair Housing	CDBG: \$425,525 HOME: \$120,000	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted Rental units constructed: 17 Household Housing Unit Rental units rehabilitated: 18 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted Housing Code Enforcement/Foreclosed Property Care: 1000 Household Housing Unit
4	Community & Economic Development Strategy	2010	2018	Non-Housing Community Development	CDBG TARGET AREA(S)	Community & Economic Development	CDBG: \$915,110	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted Jobs created/retained: 25 Jobs

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Homeless Strategy
	<b>Goal Description</b>	Grant funds will be used by emergency service programs to provide emergency rental assistance to those threatened with eviction/loss of housing, assist with first month's rent to obtain housing, provide overnight, emergency shelter for homeless individuals and families. Supportive services will also be provided with a long-term goal of obtaining self-sufficiency and permanent housing.
2	<b>Goal Name</b>	Special Needs Strategy
	<b>Goal Description</b>	Funding will provide for needed public services for special needs groups, particularly the adult developmentally disabled and the elderly, aimed at improving quality of life and street improvement projects that address ADA compliance.
3	<b>Goal Name</b>	Housing Strategy
	<b>Goal Description</b>	The primary goal of providing decent, affordable housing for persons of low and moderate income will be accomplished through the rehabilitation of existing and/or construction of new multi-family housing, the rehabilitation and preservation of existing single family and mobile homes, the opportunity for home ownership, fair housing discrimination investigation and enforcement, proactive code enforcement and neighborhood clean ups designed to improve the aesthetics and condition of Target neighborhoods.
4	<b>Goal Name</b>	Community & Economic Development Strategy
	<b>Goal Description</b>	The objectives to be met include the promotion of expanded economic opportunities in order to create or retain low and moderate income jobs, the provision of employment training and job placement programs to serve low and moderate income resident, the provision of infrastructure improvements in the Target Areas to create a suitable living environment by increasing access to quality public facilities, and the support of local public service programs providing basic needs assistance to families and residents in need.



## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Moreno Valley has selected a variety of projects aimed at meeting the goals and priority needs established in the Action Plan. For CDBG, the City has allocated the maximum 15% Public Service cap for a total of 13 public service projects funded for FY 17/18. The 20% Administration cap will be utilized for staffing and administration. The remaining 65% will fund a variety of Code Enforcement, Public (Street) Improvements, and Rehabilitation activities.

#### Projects

#	Project Name
1	HOME PROGRAM ADMINISTRATION
2	CHDO SET-ASIDE
3	HABITAT FOR HUMANITY MOBILEHOME GRANT PROGRAM
4	CDBG PROGRAM ADMINISTRATION
5	THE SALVATION ARMY
6	FAMILY SERVICES ASSOCIATION, MORE THAN A MEAL PROGRAM FOR SENIORS
7	COMMUNITY ASSISTANCE PROGRAM (CAP) FOOD PANTRY
8	AL RAHMA FOOD BANK
9	OPERATION SAFEHOUSE, INC. EMERGENCY SHELTER FOR YOUTH
10	HOLE IN WALL, INC.
11	MORENO VALLEY POLICE DEPARTMENT COMMUNITY POLICING & HOLIDAY CHEER PROGRAM
12	THE MOVAN SENIOR VAN TRANSPORTATION PROGRAM
13	EMPLOYMENT RESOURCE CENTER OPERATIONS
14	VOICES FOR CHILDREN, COURT APPOINTED SPECIAL ADVOCATES (CASA) PROGRAM
15	RIVERSIDE AREA RAPE CRISIS CENTER CHILD ABUSE PREVENTION & EDUCATION PROGRAM
16	FAIR HOUSING SERVICES, FAIR HOUSING COUNCIL OF RIVERSIDE COUNTY
17	CYCLE 7 ADA PEDESTRIAN ACCESS RAMPS (DESIGN & CONSTRUCTION)
18	LIBERTY LANE IMPROVEMENTS
19	ADA IMPROVEMENT AT THE SENIOR CENTER
20	NEIGHBORHOOD CODE ENFORCEMENT IN CDBG TARGET AREAS
21	UNIVERSITY ENTERPRISES CORP., IE SMALL BUSINESS DEV. CTR (SBDC)
22	GRID ALTERNATIVES SOLAR AFFORDABLE HOUSING PROGRAM
23	HABITAT FOR HUMANITY BRUSH OF KINDNESS CRITICAL HOME REPAIR PROGRAM
24	TRAFFIC SIGNAL PROJECT AT ALESSANDRO BLVD. AND GRANT ST.
25	ESG17 MORENO VALLEY (2017)

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

In establishing the Priority Needs the City considers the overall program objectives at the Federal and those at the local level. Moreno Valley seeks to meet Federal national objectives of providing benefit to the low and moderate income, removing area slum and blight, and meeting urgent or emergency community needs. The City also seeks to prioritize in a way that can assist goals set by the City Council including: Revenue Diversification & Preservation, Public Safety, Positive Environment Community Image, and Neighborhood Pride & Cleanliness. Every year, in accordance with HUD's requirements, Moreno Valley's re-evaluates and updates its program specific Objectives and Policies to ensure they adequately reflect the current needs of the community. The updated Objectives and Policies must then be adopted at the local level by the City Council for the upcoming program year. CDBG, HOME, and ESG Objectives and Policies primarily focus on: (1) defining the City's funding priorities, (2) offering project selection criteria, and (3) providing guidance for staff when reviewing and recommending programs and projects for funding.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	HOME PROGRAM ADMINISTRATION
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Housing Strategy
	<b>Needs Addressed</b>	Affordable/ Fair Housing
	<b>Funding</b>	HOME: \$53,330
	<b>Description</b>	Comprehensive planning and administration of the HOME grant program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Operating from 14177 Frederick St. Moreno Valley, CA 92552
	<b>Planned Activities</b>	Administration of the HOME program including project management, various reporting, research, environmental reviews, completion of the Annual Action Plan, preparation of the CAPER report, on-site monitoring, etc.
2	<b>Project Name</b>	CHDO SET-ASIDE
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Housing Strategy
	<b>Needs Addressed</b>	Affordable/ Fair Housing
	<b>Funding</b>	HOME: \$79,995
	<b>Description</b>	Mandatory 15% set-aside

	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Mandatory reservation of 15% annual HOME grant for a CHDO project (to be identified).
<b>3</b>	<b>Project Name</b>	HABITAT FOR HUMANITY MOBILEHOME GRANT PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Housing Strategy
	<b>Needs Addressed</b>	Affordable/ Fair Housing
	<b>Funding</b>	HOME: \$120,000
	<b>Description</b>	Funding would allow for Habitat for Humanity to administer a Mobilehome Grant Program (MHG) on behalf of the City.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Habitat for Humanity estimates serving approximately 8 low to moderate income persons.
	<b>Location Description</b>	The allocation would allow for the interior and exterior rehabilitation of approximately eight units within the City's mobile home parks including those in the Target Areas.
	<b>Planned Activities</b>	Eight units will be fully rehabilitated in order to address health and safety code issues such as faulty electrical, plumbing, roof repairs, etc.
<b>4</b>	<b>Project Name</b>	CDBG PROGRAM ADMINISTRATION

	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Homeless Strategy Special Needs Strategy Housing Strategy Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development Homeless Affordable/ Fair Housing Special Needs
	<b>Funding</b>	CDBG: \$388,183
	<b>Description</b>	Comprehensive planning and administration of the CDBG program.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Operating from 14177 Frederick St. Moreno Valley, CA 92552
	<b>Planned Activities</b>	Daily administration of the CDBG program including but not limited to: activity oversight; processing of amendments; IDIS management; Implementation of the Citizen Participation plan for needs assessment and project selection; Preparation of the Annual Action Plan; Preparation of the year-end CAPER report; program specific reporting; On-site monitoring of subrecipients.
<b>5</b>	<b>Project Name</b>	THE SALVATION ARMY
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development

	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Social Service - Food Pantry
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	33,600 Moreno Valley Residents
	<b>Location Description</b>	Program to be offered Citywide
	<b>Planned Activities</b>	The Salvation Army shall help families in need by operating a food pantry that is open 12:00pm-3pm Monday, Tuesday, Wednesday, and Friday. Funding will support two employees to pick up and unload donations to the food pantry, allowing the other employees to sort through the donations to ensure that the donations go out to clients the same day it comes. Funding will also help expand services to satellite distribution centers.
<b>6</b>	<b>Project Name</b>	FAMILY SERVICES ASSOCIATION, MORE THAN A MEAL PROGRAM FOR SENIORS
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Special Needs Strategy
	<b>Needs Addressed</b>	Special Needs
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Family Services Association will offer a program for bedridden seniors/elderly individuals to help with their basic nutritional needs/well-being.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Family Services Association estimates serving approximately 40 low income seniors.
	<b>Location Description</b>	City-wide, including CDBG Target Areas.
	<b>Planned Activities</b>	CDBG funding will enhance the "More than a Meal Program" by offering case management services to FSA senior nutrition participants. It will increase nutritional assessments, resources and referrals, and nutrition education services to congregate and home-delivered meal services and referrals for services such as utility assistance, transportation assistance, linkages to home care, screening mental health issues and a variety of other referrals for services that the senior may need.
<b>7</b>	<b>Project Name</b>	COMMUNITY ASSISTANCE PROGRAM (CAP) FOOD PANTRY
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	The Community Assistance Program (CAP) provides food and clothing to low and moderate income persons and families in need. CAP also provides other social service referrals and utility payment assistance when funds are available.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Community Assistance Program estimates serving approximately 3,000 low to moderate income residents.
	<b>Location Description</b>	City-wide, including CDBG Target Areas.

	<b>Planned Activities</b>	Activities include the distribution of food to persons and families in need. CDBG will fund operations costs such as utilities, rent, supplies, salaries, and insurance.
<b>8</b>	<b>Project Name</b>	AL RAHMA FOOD BANK
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Food bank
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated the program will assist 1,500 people.
	<b>Location Description</b>	Citywide including Target Areas
	<b>Planned Activities</b>	The Al Rahma Food Bank plans to provide food to those in need.
<b>9</b>	<b>Project Name</b>	OPERATION SAFEHOUSE, INC. EMERGENCY SHELTER FOR YOUTH
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Homeless Strategy
	<b>Needs Addressed</b>	Homeless
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Shelter/Safe house for homeless and runaway youth ages 17-24
	<b>Target Date</b>	6/30/2018



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	33 youth
	<b>Location Description</b>	Available to youth city wide
	<b>Planned Activities</b>	CDBG funds from Moreno Valley will be used to supplement the salaries of two full-time Child Care Workers. The Child Care Workers will provide direct services such as 24-hour supervision, life skill classes, educational tutoring, meal preparation, 1-800 crisis line assistance, transportation to appointments or recreational activities, and intake/exit paperwork.
<b>10</b>	<b>Project Name</b>	HOLE IN WALL, INC.
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Homeless Strategy
	<b>Needs Addressed</b>	Homeless
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Hole in Wall Inc. (THIW) provides substance abuse treatment and supportive services to the homeless.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Hole in Wall Inc. estimates assisting supportive services for 16 homeless individuals/families in the city in an effort to facilitate the pathway from homelessness to self-sustainability and independence.
	<b>Location Description</b>	Their site is located at: 24187 Postal Ave., Moreno Valley, CA 92553.
	<b>Planned Activities</b>	The Community Homeless Solutions (CHS) project offers basic needs services, case management, substance abuse treatment, and other "evidence-based" supportive services for homeless individuals and families in Moreno Valley.

<b>11</b>	<b>Project Name</b>	MORENO VALLEY POLICE DEPARTMENT COMMUNITY POLICING & HOLIDAY CHEER PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$58,012
	<b>Description</b>	The Moreno Valley Police Department (Problem Oriented Policing Team) will administer the Community Policing Program designed to bring law enforcement to a personal community level in order to solve neighborhood problems. Officers will be assigned overtime on a continual basis throughout FY 17/18. The POP Team will also administer a holiday program intended to offer assistance to low-income families during the holiday season as well as foster good will between members of the public and police officers.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project is estimated to benefit 900 residents in the Target Area in general. The Holiday Cheer program is estimated to assist 200 very low-income households.
	<b>Location Description</b>	CDBG Target Areas ONLY
	<b>Planned Activities</b>	The MVPD POP Team shall conduct focused and proactive community oriented policing within assigned CDBG Target Areas making themselves familiar with residents, business owners, apartment complexes, in efforts to work closely with them and solve community problems. Holiday activities include a banquet style meal with toy distribution to select families with eligible young children, a holiday parade, and Shop with a Cop trips for children to pick out gifts.
<b>12</b>	<b>Project Name</b>	THE MOVAN SENIOR VAN TRANSPORTATION PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Special Needs Strategy

	<b>Needs Addressed</b>	Special Needs
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	The MoVan is a specially equipped 12-passenger van with 2 wheelchair tie downs designed to transport the elderly and adult handicapped to medical appointments and other needed destinations at minimal or no cost to the rider.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 4,325 low and extremely low income seniors will receive rides on the MoVan. The MoVan is operated by the Friends of the Moreno Valley Senior Center.
	<b>Location Description</b>	Rides will be offered city-wide and 35 mile radius outside the City.
	<b>Planned Activities</b>	The MoVan will provide transportation services for the elderly and adult handicapped on an appointment basis Monday through Friday 8 am - 3 pm.
<b>13</b>	<b>Project Name</b>	EMPLOYMENT RESOURCE CENTER OPERATIONS
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$66,000
	<b>Description</b>	The employment Resource Center is a local center where low and moderate income individuals and unemployed/underemployed persons can use computers/internet and various office equipment t no cost for job searches, applications, and to apply for unemployment. The ERC is open Monday through Thursday from 8 am - 5 pm.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Employment Resource Center estimates serving approximately 10,000 low to moderate income residents.
	<b>Location Description</b>	The ERC is located at: 12625 Frederick Street Suite K-3, Moreno Valley CA 92553
	<b>Planned Activities</b>	<p>The ERC offers 29 computers with internet access, Wi-Fi, two printer/copiers, job recruitment boards featuring local jobs, fax machines, a computer lab for training purposes, a conference room for workshops and group activities, and staffing to assist both job seekers and employers with their individual needs such as job searches, completion of applications, mock interviews, resume assistance, job training, and career coaching.</p> <p>Employers utilize the ERC for recruitment purposes. The ERC provides them with access to a large and local applicant pool, private offices to hold interviews, a conference room to conduct new employee orientations and training, and staff assistance to access the Riverside County Business Solutions representatives to assist them in all their human resources and labor market information needs.</p>
<b>14</b>	<b>Project Name</b>	VOICES FOR CHILDREN, COURT APPOINTED SPECIAL ADVOCATES (CASA) PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Special Needs Strategy
	<b>Needs Addressed</b>	Special Needs
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Voices for Children offers court appointed monitoring services to foster youth ages newborn to 21. The program trains volunteers to consistently monitor the foster child, advocate for their best interest, and follow their progress regardless of a change in foster family. The CASA volunteer reports to the court on the child's behalf to ensure the child is placed in a safe, permanent home with hope for a positive future.
	<b>Target Date</b>	6/30/2018

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CDBG funding will allow for a volunteer Court Appointed Special Advocate (CASA) to be assigned to 12 foster children in the City of Moreno Valley for a full year, representing 1,440 hours of direct advocacy service.
	<b>Location Description</b>	Services are available to eligible foster youth within the City.
	<b>Planned Activities</b>	Five full-time professionals provide the critical staffing support for our CASA Program in Riverside County (one Program Director, one Recruitment and Training Coordinator and three Advocacy Supervisors). The CDBG grant would partially fund salaries for the staff members directing and supervising the advocacy work of CASAs matched with Moreno Valley foster children. Under the Voices for Children budget structure, it presently costs \$2,075 to recruit, train, and carefully manage a Court Appointed Special Advocates, or CASA, to provide advocacy for one foster child for a full year. These costs are primarily for the staffing needed to support CASAs' work.
15	<b>Project Name</b>	RIVERSIDE AREA RAPE CRISIS CENTER CHILD ABUSE PREVENTION & EDUCATION PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Riverside Area Rape Crisis Center provides child abuse education and prevention programs through the Moreno Valley schools. The Rape Crisis Center also provides supportive services to victims of abuse and their families.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Riverside Area Rape Crisis Center estimates serving approximately 5,440 low to moderate income residents.

	<b>Location Description</b>	City-wide, including the CDBG target areas.
	<b>Planned Activities</b>	Abuse prevention and education programs will be presented to varying age groups through the Moreno Valley Unified School District. Accompaniment, counseling and supportive services will be provided to victims of abuse and their families.
<b>16</b>	<b>Project Name</b>	FAIR HOUSING SERVICES, FAIR HOUSING COUNCIL OF RIVERSIDE COUNTY
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Housing Strategy
	<b>Needs Addressed</b>	Affordable/ Fair Housing
	<b>Funding</b>	CDBG: \$51,125
	<b>Description</b>	The Fair Housing Council of Riverside County will provide:1)a full range of fair housing services that promote fair housing rights and obligations through the 3 basic areas of education, training, and enforcement. Services will include providing education and outreach information to the public, and providing assistance to victims of housing discrimination;2)a full range of landlord tenant services that promote fair housing rights and obligations through the 3 basic areas of education, training, and enforcement.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Fair Housing Council of Riverside estimates serving approximately 200 low to moderate income residents for the fair housing discrimination services and approximately 4,500 low to moderate income residents for the landlord/tenant counseling services.
	<b>Location Description</b>	City wide, including the CDBG Target Areas.

	<b>Planned Activities</b>	<p>Fair Housing Discrimination Services: The Fair Housing Council will investigate claims of housing discrimination and assist victims of discrimination. The Council will also provide education and outreach workshops and presentations.</p> <p>Fair Housing Landlord/Tenant Counseling: The Fair Housing Council will inform tenants and landlords of their legal rights and responsibilities, while providing mediation and enforcement of those rights. The Council will also provide referrals, training, and technical assistance.</p>
<b>17</b>	<b>Project Name</b>	CYCLE 7 ADA PEDESTRIAN ACCESS RAMPS (DESIGN & CONSTRUCTION)
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Special Needs Strategy Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development Special Needs
	<b>Funding</b>	CDBG: \$651,553
	<b>Description</b>	The project involves bringing into compliance approximately 60 to 75 access ramps located within the City and City's CDBG target areas, to meet current ADA requirements.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that 500 persons will benefit from this project.
	<b>Location Description</b>	Various locations within and surrounding CDBG Target Areas.
	<b>Planned Activities</b>	To provide new access ramps to street locations where no ramps currently exist and to bring existing access ramps to current ADA standards. CDBG funds will be used toward the design and construction costs including complete environmental clearance, design and construction of the project.
<b>18</b>	<b>Project Name</b>	LIBERTY LANE IMPROVEMENTS

	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Construction of street improvements in a distressed area near low-income senior housing an elementary school.
	<b>Target Date</b>	12/1/0018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that a minimum of 300 persons will benefit from this project.
	<b>Location Description</b>	Liberty Lane from Atwood Ave to 240 north
	<b>Planned Activities</b>	Design and construction of needed infill sidewalk and ADA ramp improvements that will provide a continuous path of travel for the disabled while enhancing safety and accessibility for all pedestrians.
19	<b>Project Name</b>	ADA IMPROVEMENT AT THE SENIOR CENTER
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Special Needs Strategy Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development Special Needs
	<b>Funding</b>	CDBG: \$230,642
	<b>Description</b>	This project recommends interior and exterior improvements at the Senior Center in order to bring into compliance with current ADA requirements.
	<b>Target Date</b>	6/30/2018



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The facility is used by over 100 seniors per day
	<b>Location Description</b>	CDBG Target Area: 25075 Fir Ave. Moreno Valley, CA 92553
	<b>Planned Activities</b>	This project will fund the recommended Americans with Disabilities Act (ADA) corrections provided by the City's accessibility consultant, Disability Access Consultants (DAC). Improvements will include parking lot upgrades to the curb ramps (slopes and warning strips), passenger loading zones (warning strips, access aisle), parking stalls (slopes, signing and striping), path of travel (sidewalks, patios an warning strips, and ramps to the entrance of the building (south entrance slope and handrails). Additionally included are improvements of all five restrooms which are in need of upgrades to the height and distance of the sinks, toilets, counters, partitions, etc.
20	<b>Project Name</b>	NEIGHBORHOOD CODE ENFORCEMENT IN CDBG TARGET AREAS
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Housing Strategy
	<b>Needs Addressed</b>	Affordable/ Fair Housing
	<b>Funding</b>	CDBG: \$339,440
	<b>Description</b>	Proactive Code enforcement within the CDBG Target Areas including proactive code enforcement activities related to rental properties.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City estimates that 1000 households will benefit from the general code activities including 50 rental/foreclosed unit cases will be closed during the fiscal year resulting in an increased area benefit for the City's Target Areas.
	<b>Location Description</b>	CDBG TARGET AREA(S) EXCLUSIVELY

	<b>Planned Activities</b>	The Code 7 Neighborhood Services Division will provide proactive code enforcement activities within the CDBG Target Areas. The program will reduce blight and substandard housing conditions and promoted improved property and building maintenance habits of property owners and tenants. The officers will also address code enforcement activities specific to licensing and upkeep of rental properties, and the maintenance of foreclosed and vacant housing with the CDBG Target Areas. Officers will be identifying properties to pursue proper licensing and maintenance activities. The officers are also responsible for working with trustees, lenders, real estate agents, and property managers to obtain code compliance for properties in default/foreclosure in the Target Areas.
21	<b>Project Name</b>	UNIVERSITY ENTERPRISES CORP., IE SMALL BUSINESS DEV. CTR (SBDC)
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	SBDC will provide business consulting and training to existing and start-up businesses and will create 10 low/moderate jobs, retain 10 low/moderate jobs, provide local small businesses with 75 consultations, and train 90 persons as part of the business workshops.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Inland Empire Small Business Development Center estimates serving at least 165 low-to-moderate income residents.
	<b>Location Description</b>	City-wide, including CDBG target areas.

	<b>Planned Activities</b>	The SBDC program will provide one-on-one counselling, technical assistance and a variety of training and workshops to Moreno Valley small businesses. Training and seminars include such topics as financial management, marketing, taxes developing a business plan, and expanding a home based business. The overall goal of the SBDC is low and moderate job creation and retention.
<b>22</b>	<b>Project Name</b>	GRID ALTERNATIVES SOLAR AFFORDABLE HOUSING PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Housing Strategy Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Provide affordable, clean, renewable energy option to low-income homeowners by installing solar electric systems.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Grid Alternatives estimates serving approximately 10 low-income families.
	<b>Location Description</b>	City-wide, including the CDBG target areas.
<b>Planned Activities</b>	Grid Alternatives will install solar electric systems for 10 low-income homeowners with the assistance of 20 job trainees and community volunteers. Resulting in long-term financial benefits for low-income families; real-world hands on experience for local workers in the field of solar installation; and environmental benefits.	
<b>23</b>	<b>Project Name</b>	HABITAT FOR HUMANITY BRUSH OF KINDNESS CRITICAL HOME REPAIR PROGRAM
	<b>Target Area</b>	CDBG TARGET AREA(S)

	<b>Goals Supported</b>	Housing Strategy
	<b>Needs Addressed</b>	Affordable/ Fair Housing
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	A Brush with Kindness is a one-time exterior home preservation services that offers exterior painting, landscaping, and minor exterior repairs for homeowners in need.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Habitat for Humanity estimates serving approximately 10 low to moderate income homeowners.
	<b>Location Description</b>	Various single residential unit throughout the City.
	<b>Planned Activities</b>	This program will offer qualified homeowners a one-time exterior home preservation services that offers exterior painting, landscaping, and minor exterior repairs for homeowners in need. The minor repairs consist of skirting, trim, steps, entrance, and porch deck repairs to ensure safety and health compliance and improve accessibility.
<b>24</b>	<b>Project Name</b>	TRAFFIC SIGNAL PROJECT AT ALESSANDRO BLVD. AND GRANT ST.
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Community & Economic Development Strategy
	<b>Needs Addressed</b>	Community & Economic Development
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	A new traffic signal and related street improvements are proposed for the intersection located at Alessandro Boulevard and Grant Street within the CDBG Target Area.
	<b>Target Date</b>	6/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	At project completion this project is estimated to benefit a minimum of 500 low-income residents in a distressed neighborhood. The project will also benefit commuters and pedestrians in the surrounding neighborhoods.
	<b>Location Description</b>	Intersection of Alessandro Blvd. and Grant St.
	<b>Planned Activities</b>	In order to address driver safety issues CDBG funding is being recommended for the installation of a traffic signal at the corner of Alessandro Blvd. and Grant St. The signal is expected to improve the rate of speeding and accidents in the busy intersection.
<b>25</b>	<b>Project Name</b>	ESG17 MORENO VALLEY (2017)
	<b>Target Area</b>	CDBG TARGET AREA(S)
	<b>Goals Supported</b>	Homeless Strategy
	<b>Needs Addressed</b>	Homeless
	<b>Funding</b>	ESG: \$174,002
	<b>Description</b>	Moreno Valley 2017 ESG Programs are for: (1) Emergency Solutions Grant (ESG) Administration - Comprehensive planning and administration of the ESG grant program. (2) County of Riverside Homeless Management Information System (HMIS) - Support to Countywide Homeless Services Tracking System.(3) U.S. Veterans Initiative Rapid Re-housing and Homeless Prevention - U.S. VETS will provide Rapid Re-Housing and Homeless Prevention services. (4) Catholic Charities San Bernardino & Riverside Counties, Casework Services Program - Rapid Re-Housing and Homeless Prevention services.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	U.S. Vets will serve approximately 75 households and Catholic Charities anticipates to serve 250 household/400 people.

<p><b>Location Description</b></p>	<p>The ESG Administration will operate from 14177 Frederick St. Moreno Valley, CA 92552;</p> <p>County of Riverside Homeless Management Information System (HMIS) will be operating from County of Riverside, Department of Public Social Services (DPSS), Adult Services Division - Homeless Programs Unit (HPU), Homeless Management Information System (HMIS) 4060 County Circle Drive, Riverside CA 92503.</p> <p>U.S VETS and Catholic Charities will offer ESG program Citywide.</p>
<p><b>Planned Activities</b></p>	<p>Emergency Solutions Grant (ESG) Administration: Daily administration of the ESG program including but not limited to: activity oversight; programmatic research; technical assistance; processing of budget amendments; IDIS management; HMIS QC review; program specific reporting; On-site monitoring of subrecipients.</p> <p>County of Riverside Homeless Management Information System (HMIS): Funds will be used by the County of Riverside to manage Homeless Management Information System (HMIS) on behalf of the City of Moreno Valley.</p> <p>U.S. Veterans Initiative Rapid Re-housing and Homeless Prevention: Rapid Re-Housing services will provide Housing Stability Case Management services such as conducting an in-depth psycho-social-bio assessment, developing Individual Housing and Employment Plans (IHEP), housing search and placement, employment training, job search, credit repair, and HMIS data entry.</p> <p>Homeless Prevention services will also include Housing Stability Case Management, referrals to mainstream benefits employment training, job search, credit repair. Financial assistance services such as short and medium term rental assistance, utility payments, payment of rental arrears (one-time-payment of up to 6 months on the arrears, including any late fees) and other services.</p> <p>Catholic Charities San Bernardino &amp; Riverside Counties, Casework Services Program: Case management services, which includes community outreach and a wide range of homeless and homeless prevention services to low-income residents such as motel vouchers, rental assistance (rent in arrears to prevent eviction), security deposits, utility assistance, food and other supportive services.</p>

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Every effort is made to focus federal assistance within Moreno Valley’s designated CDBG Target Areas. The CDBG Target Areas consist of census tracts within the City that are qualified as having a population of 51% or more low to moderate income residents. These tracts are located within three of the five City Council Districts.

Since the release of the 2010 US Census information, the City has been re-evaluating its Target Areas. However, the 2010 Census did not collect income information. Subsequently, HUD instructed cities to continue using the available 2000-based dataset until the point which a newer dataset was released. In late 2014, the new information was made available and even newer dataset has since been released for 2015. The City has re-examined the demographics of each census tract and in 2017 plans to formally adjust and adopt its Target Area accordingly. For the creation of this Action Plan the following census Target Areas were used:

1. 042508
2. 042515
3. 042505
4. 042519
5. 042512
6. 042520
7. 042518

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
CDBG TARGET AREA(S)	70

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

When determining the geographic locations where Moreno Valley will allocate their investments, staff will consider if the project or program will physically be located within an already designated CDBG Target Area, and in line with whether the program will be directly benefitting the low-to-moderate income population in that area.

The City will consider the current level of poverty for an area. Poverty levels will act as a measure of need, providing staff with insight on the state of the population within that area and allow staff to fund services accordingly. Staff will also take public demand into account, recommendations from other city

departments (such as Code Enforcement, Capital Projects, or the Police Department), reports from CDBG subgrantees which track referrals and measure trends in service levels, recommendations of other local entities like our the County partners (the Continuum of Care, Department of Social Services, local Housing Authority, Economic Development Agency) and the local non-profits.

## **Discussion**

Moreno Valley utilizes geographic distribution designations that further describe where the City will focus its programs. A program can be designated as serving either: (1) 'Citywide', or (2) 'in the CDBG Target Areas'. 'Citywide' is a designation used for programs that offer services to the entire community. Many Public Services provide services to the entire city, but because of the nature of its services exclusively serve low-to-moderate income persons (i.e., food banks). If a program is designated for the 'CDBG Target Area' it is confined exclusively to the CDBG Target Area. For example, Code Enforcement funded by CDBG can only occur within the boundaries of the Target Areas.

In general, CDBG Target Areas typically include older sections of the City where much of the building stock and infrastructure is deteriorated or fails to meet current standards. Many structures are in need of minor or major rehabilitation with some structures in need of extensive reconstruction. The areas lack adequate drainage system, water lines, street lighting, and street improvements. The current CDBG Target Area Map is included as an attachment or an appendix to this Plan.



# Affordable Housing

## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City plans to utilize all programs available (whether City, County, State, or Federal) to meet the affordable housing needs of the community. For example, low income households seeking multi-family rental opportunities will be assisted through the City’s HOME and Neighborhood Stabilization (NSP) programs. HOME offers a variety of activities aimed at providing affordable housing opportunities. The NSP works exclusively to rehabilitate foreclosed or vacant properties in the community and convert them into affordable housing opportunities for the qualified low income families.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	8
Special-Needs	0
Total	8

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	8

**Table 10 - One Year Goals for Affordable Housing by Support Type**

## Discussion

In 2017-18, the City is working with a CHDO partner, Riverside Housing Development Corporation (RHDC), to complete two projects located at 22899 and 22889 Allies Place in a distressed CDBG Target neighborhood. These projects shall acquire, rehabilitate, and rent restrict eight (8) affordable units each providing for affordable housing opportunities for the low and very low-income in a severely distressed area of the City.

The City partnered with Habitat for Humanity-Riverside, to develop 8-unit single family subdivision utilizing NSP1, 3 funding and former RDA land. The project was recently completed and has created affordable housing homeownership opportunities for eligible buyers meeting the 50% AMI income requirement.

The City is currently working with a private developer to review plans as they secure financing toward a proposed development that would create a 141 unit multi-family affordable project on eight acres at the southeast corner of Alessandro Blvd. and Lasselle St. within a NSP Target Area. If the developer is successful in securing State Tax Credits, the project could begin construction in 2017-18 and at completion provide for 140 rent restricted units reserved for income eligible households earning 60% AMI. One of the buildings, comprised of 10 units, would be reserved for seniors, age 62 and older, earning 30-60% AMI.

Homeownership opportunities for the low income households have been and will continue to be made possible as feasible through the City's Single Family Residential Acquisition, Rehabilitated, and Resale (SFR-ARR) component of the Neighborhood Stabilization Program. To date, over 50 affordable single family units have been rehabilitated and available to be sold to qualified lower-income families. In 2017-18, 50 households will benefit from these projects.

The City of Moreno Valley's affordable housing portfolio includes 25 different multi-family rental projects expected to provide 1,302 low-and moderate income families with affordable housing during FY 2017-18.

Lastly, through the Housing Authority of the County of Riverside (HACR), the City will also be able to offer its residents affordable housing through the County's Public Housing programs. HACR administers and manages approximately 1,500 Section 8 properties and 66 Public Housing units in Moreno Valley.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Housing Authority of Riverside County (HACR) addresses the public housing needs of the cities within Riverside County. The Public Housing Program is intended to provide decent, safe, and sanitary housing to low and moderate income families, seniors, and persons with disabilities.

### **Actions planned during the next year to address the needs to public housing**

As of 2016, Countywide the Housing Authority owns 469 units, of which 66 are located in the City of Moreno Valley. The 66 units located in the City of Moreno Valley. The Housing Authority informed jurisdictions that it would convert its entire countywide supply of Public Housing (PH), 469 units, to project-based vouchers (PBV) as part of the HUD-approved Rental Assistance Demonstration (RAD) program. The change proposes to include the 66 units located within Moreno Valley on Dracaea St. (28 units), Gloria St. (34 units), and Sherman Ave. (4 units). The full conversion to RAD is expected to occur over 2017. There is a total of 9,062 households who receive housing choice vouchers countywide. It's estimated that approximately 1,500 are for Moreno Valley residents who receive Housing Choice Vouchers (or Section 8). All Voucher recipients are below 50% of the area median income and approximately 75% of recipients are below 30% of area median income. The countywide Section 8 waiting list has approximately 52,000 families. The waiting list for Section 8 was closed but has reopened and accepting new applications with specific eligibility criteria in place. There are approximately 56,000 families on the Public Housing waiting list. This waiting list is currently closed.

Based on the large numbers of families waiting for assistance, the City supports the HACR goal to: expand the supply of assisted housing by applying for additional rental vouchers via annual competitions for the U.S. Department of Housing and Urban Development (HUD) affordable housing funding available to Public Housing Authorities; improve the quality of assisted housing; leverage private or other public funds to create additional housing opportunities; and expand and promote self-sufficiency programs.

The City will actively pursue opportunities for local affordable housing projects as described within this Action Plan as well as non-housing public service programs in order to contribute to the overall affordable housing needs of the community and ease the financial burden of its struggling, low-income, residents. To further collaborate, the City of Moreno Valley will continue to review of the Riverside County Agency's Action Plan and monitor the affordable housing needs of the area. The City reviews proposed development sites, the comprehensive plan, and any proposed demolition or disposition of public housing developments.

### **Actions to encourage public housing residents to become more involved in management and**

## **participate in homeownership**

The Riverside County Housing Authority encourages public housing residents to become more involved in management and to participate in homeownership opportunities through its Public Housing Resident Initiatives (PHRI). The Riverside County Housing Authority seeks to facilitate the successful transition of residents from public housing residency to economic independence and/or from welfare-dependence to increased earning capacity or sustained work. This Initiative builds upon the efforts of the local welfare plan and other self-sufficiency efforts of the Housing Authority and target public housing residents who are receiving welfare assistance. The goals of the PHRI are: reduce welfare dependence by assisting residents in returning to the work force in a job commensurate with their abilities; reduce poverty by assisting residents in increasing their self-sufficiency by enhancing their employment or earning potential; and to increase homeownership among public housing residents. Local partners including public agencies and community-based nonprofits, as well as faith-based organizations provide self-sufficiency services including: job training, employment opportunities, computer instruction, etc.

The Family Self Sufficiency (FSS) Program was established to assist Section 8 residents and enable families to gain economic independence from all governmental assistance. Supportive services offered to participating families include:

- Remedial Education and Classroom Training;
- Employment Training and Placement;
- Counseling/Case Management;
- Credit Counseling and Money Management;
- Child Care; and
- Transportation.

The Housing Authority has also established a “Homeownership Program” (HP). The HP assists eligible participants in the Section 8 program, who are also participants of the Family-Self Sufficiency Program (FSS) by offering a single down payment assistance grant. In order to maximize the use of resources available to home seekers, the Housing Authority program also targets families who take part in the Riverside County Economic Development Agency’s (EDA) First Time Home Buyer Program (FTHB). In combination, the HP/FTHB partnership enables families to realize their dream of becoming homeowners by providing them with financial and other resources that they would not normally have access to.

The Resident Opportunity and Self-Sufficiency Program (ROSS), facilitates the successful transition of residents from public housing residency and/or from welfare-dependence to economic independence. The County has reported that it is completing its final year of program operations of assisting residents at Gloria Street Apartments and the Dracaea Townhomes in public housing communities in Moreno Valley. The ROSS program The Housing Authority indicated that they continued to apply for additional funding and had an application pending to continue the ROSS program at the Moreno Valley properties for another 3 years.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA is not designated as troubled.

**Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

One of the City's highest priorities for the use of grant funds is to address the emergency shelter and housing needs of homeless persons. In the coming year, Moreno Valley will continue to dedicate funding toward homeless services. In the coming year, Moreno Valley will continue to dedicate funding toward homeless services. The City will assist homeless persons with emergency vouchers and other critical support funded through partnership with homeless service providers. As well as continue to subsidize affordable housing development that offers long-term affordable housing opportunities. With the added Emergency Solutions Grant (ESG) entitlement funding, Moreno Valley will offer programs that will help quickly house homeless individuals and prevent loss of housing for those at risk of becoming homeless.

Based on 2016 one day "Point-in-Time Count" (PIT) released in May 2016, of homeless persons residing in the Riverside County conducted by the County's Continuum of Care (CoC), Moreno Valley has an estimated 61 unsheltered homeless persons residing within its city limits. Of those, the largest subpopulations were male (totaling 45), followed by 'non-Hispanic' (totaling 39). About twenty (20) of the individuals are estimated to be substance abusers, 17 had mental health conditions, and approximately 12 are classified as chronically homeless.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In line with the HUD requirements, the City has developed a comprehensive Homeless Strategy that involves reaching out to homeless persons, assessing and addressing their individual emergency/housing needs. To reach these individuals, the City extends CDBG funding to a variety of public service subgrantees who in turn provide the direct services including street outreach, case management, housing search assistance, emergency housing/motel vouchers, food, and counseling. These social service programs are often the primary source for referrals and assistance to homeless persons, and primary contact for unsheltered individuals. The majority of the homeless population will become aware of a program through word of mouth, and seek out services by calling the service provider or traveling to their local office.

During the 2017/18 program year, the City will be providing funding to:

- Community Assistance Program - Food Distribution (CDBG)United States Veterans Initiative -

Rapid Rehousing & Homelessness Prevention (ESG)  
The Salvation Army - Food Distribution (CDBG)  
Catholic Charities - Homelessness Prevention (ESG)  
The Hole in Wall, Inc. - Emergency Referrals, Specialized Counseling (CDBG)  
Community Connect - Emergency Rent and Mortgage Assistance (Past Year ESG)

Historically, Riverside County has worked toward dealing with the chronic homeless population for a number of years through the Mental Health Homeless Intervention Team (HIT) program. The HIT Team actively sought out homeless, throughout Riverside County, living on the streets and in unsheltered locations. The teams focused on areas of high homeless concentration. Support workers are trained to recognize the symptoms of mental illness and substance abuse. They also possess the interpersonal skills necessary to solicit and provide information in a friendly, respectful, non-threatening manner. They are familiar with all community resources that serve the homeless population, both public and private. At a minimum, all homeless persons contacted on the streets are provided with information and referrals to programs relevant to their particular needs. Once the chronic homeless persons have been identified, and if mentally ill and willing to participate, they are enrolled into a series of programs by the Department of Mental Health.

Additionally, the County of Riverside, along with Continuum of Care partners will make available the "25 Cities" pilot program which aims to assist homeless populations, primarily veterans and the chronically homeless to attain housing through collaboration and communication with its CoC partners. The program features coordinated entry system, a software that stores and displays housing information including vacancies, client personal information, and tracks their individual needs.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Addressing the housing needs of the homeless is the primary objective of ESG fund and one of the City's highest priorities for the use of CDBG public service dollars. ESG funding will be allocated to address the emergency shelter and housing needs of homeless persons located in Moreno Valley. The City's ESG program allocation will be used to leverage the homeless prevention efforts originally initiated by CDBG. However, ESG will provide for a much needed injection of additional funding. The ESG program will be used to assist, protect, and improve living conditions for the homeless and provides for the following eligible activities:

- Outreach to homeless individuals and families living on the street;
- improve the number and quality of emergency shelters for homeless individuals and families;
- help operate these shelters;
- provide essential services to shelter residents,
- rapidly re-house homeless individuals and families, and
- prevent families/individuals from becoming homeless

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Moreno Valley will be continuing a multi-faceted system that will assist in enhancing efforts for persons and families to transition to permanent housing and independent living through a variety of resources involving the continued partnerships and financial support to local nonprofit service providers and participation and support to the Riverside County Continuum of Care. Additionally, the Riverside County's Department of Public Social Services (DPSS) is considered the "umbrella" anti-poverty agency for the region. The goal is self-sufficiency accomplished by moving poor families out of poverty. DPSS interacts with needy residents on many levels, and assisting them through child care, education, employment, training, health and human services, homelessness and housing with available mainstream programs.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Riverside County CoC has a standing six-year cooperative agreement between various key organizations and agencies that establish county-wide protocols and procedures intended to prevent people from being discharged from public and private institutions (programs) into homelessness. The agreement is effective through 2017 and includes the County Mental Health, Veterans, Sheriff's, and Children's Services Independent Living Program, as well as the Southern California Hospital Association, and administrators of the 2-1-1 telephone referral program, Community Connect of Riverside County. With the services made available with the assistance of ESG funding, Community Connect and other partners to formally register its programs and ensure that the public are referred to the city ESG services. City public service providers assisted those threatened with homelessness by providing referrals and coordinating with other agencies to locate assistance for the family or individuals. Additionally, Moreno Valley shall dedicate ESG entitlement funding toward homeless prevention and rapid-re-housing efforts.



## Discussion

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

As a condition of receiving federal funding for the CDBG and HOME programs, cities must certify that it will affirmatively further fair housing as required by the Fair Housing Act. The Act includes policies that ensure that persons are not denied equal opportunities in connection with housing because of their race, color, national origin, religion, disability, sex, or familial status. In compliance, prior to the start of each Consolidated Plan period, Moreno Valley prepares an Analysis of Impediments (AI) to Fair Housing Choice Report. As part of the report, the City of Moreno Valley is required to:

1. Conduct an analysis to identify impediments to fair housing choice within the jurisdiction; Take appropriate actions to overcome the effects of any impediments identified through that analysis; and maintain records reflecting the analysis and actions in this regard.

The AI is a review of impediments or barriers that affect the rights of fair housing choice and serves as a basis for fair housing planning. It provides detailed information to policy makers, administrative staff, housing providers, lenders, and fair housing advocates to assist in building public support for fair housing efforts. Moreno Valley's latest AI is effective from 2013-2018. Data contained in the AI report is a synthesis of the most recent US Census Data, information collected by the Fair Housing Council of Riverside County (FHCRC), and a series of community meetings. In addition, the City in partnership with the FHCRC published an online survey to solicit additional community input regarding fair housing issues.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

For FY 2017-18, the City has identified barriers to affordable housing both in the public and the private sectors. Moreno Valley plans to address each specific barrier as follows:

#### **Public Sector Actions:**

1. The City should prepare a Hate Crime Victims Resource Directory. When the directory is deemed complete, it should be transmitted to the Police Department to use as a referral resource.

### **Private Sector Actions:**

1. The City and Fair Housing Council of Riverside County, Inc. will continue to offer to its residents fair housing services. The Fair Housing Council will post on its website, a page where residents can put their fair housing questions.
2. The City and Fair Housing will arrange a meeting with IVAR's Fair Housing Committee, to explore fair housing topics.
3. The Fair Housing Council - as part of its home buyer counseling services – will provide examples of how to detect “steering” during the home search process and how to detect “loan steering.” The Fair Housing Council will offer information to renters attending workshops on how to detect steering behavior by resident property managers.
4. The Fair Housing Council will add “how to read an appraisal report” to its homebuyer counseling services.
5. The City and Fair Housing Council will annually monitor the HMDA data to establish long-term trends in loan denial rates. The City and Fair Housing Council will maintain an inventory of FHA and low down payment financed homes and notices of default. The Fair Housing Council will contact the borrowers in default and inform them of default and foreclosure counseling services available to homeowners at risk of losing their homes.
6. The City and Fair Housing Council will add “homeowner's insurance” and “CLUE Reports” to its homebuyer counseling services. The Fair Housing Council will provide educational services to home buyers and borrowers so they understand the impact of CLUE Reports and can compare homeowner's premium rates.
7. The Fair Housing Council will update the list of the names and e-mail addresses of the resident apartment managers. The City and Fair Housing Council will arrange an information session between the fair housing counselors and resident managers to exchange insights on a variety of fair housing issues. The City and Fair Housing Council will continue to inform resident managers by transmitting information to their e-mail and/or physical address.
8. The City and Fair Housing Council will continue outreach to resident apartment managers on the topic of reasonable accommodations and modifications through training sessions, workshops, correspondence, and other means. As new information becomes available, the City and Fair Housing Council will transmit it to resident apartment managers.

**Discussion:**

The AI is a review of impediments to fair housing choice in the public and private sector. The AI involves:

- A comprehensive review of State or Entitlement jurisdiction's laws, regulations, and administrative policies, procedures, and practices;
- An assessment of how those laws, etc. affect the location, availability, and accessibility of housing;
- An assessment of conditions, both public and private, affecting fair housing choice for all protected classes; and
- An assessment of the availability of affordable, accessible housing in a range of unit sizes.

Impediments to fair housing choice are:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices;
- Any actions, omissions, or decisions that have the effect of restricting housing choices of the availability of housing choices on the basis of the same.
- Availability of housing choices on the basis of the same.

Pursuant to the Fair Housing Act, HUD has long directed program participants to undertake an assessment of Fair Housing issues, previously under the Analysis of impediments approach. However, per the Affirmatively Furthering Fair Housing (AFFH) rule, to take the new Assessment of Fair Housing Approach. During 2017-18, the City has begun and shall continue the process of reanalyzing its fair housing action plan based on the new requirements.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Below is a summary of critical components of 'other' necessary actions for the upcoming Consolidated Plan year, including how the City plans to:

- Overcome obstacles to meeting underserved needs, Actions planned to foster and maintain affordable housing, Actions planned to reduce lead based paint hazards, Actions planned to reduce the number of poverty-level families, Actions planned to develop institutional structure, and Actions planned to enhance coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle in meeting the needs of the communities underserved (low income families, seniors, homeless, etc.) is the lack of funding available to local public and private agencies. The economic downturn resulted in a decline in federal funding and the elimination of Redevelopment agencies and the tax increment/housing set-aside funding associated with it. It has also resulted in a decline in funding donations to local non-profits. This loss in revenue has not been fully overcome, however, staff can take the following actions in efforts to still effectively address the needs of the City's underserved:

- Continue to establish partnerships with other agencies in order to better prioritize and utilize resources, Conduct more detailed research and citizen participation each year in order to more effectively prioritize the needs of the underserved, Seek out additional resources and apply for grants where there are opportunities, Formally adjust the programs Objectives and Policies to reflect the updated prioritization, Allocate accordingly; even if it means shifting away from what's been historically funded, Create new programs/temporary emergency programs to address urgent issues, Work hand in hand with subgrantees to adjust budgets, services, and restructure programs to better fit the needs of the underserved.

### **Actions planned to foster and maintain affordable housing**

In 2017-18 the City will work with a CHDO partner, Riverside Housing Development Corporation (RHDC) to complete two projects located at 22899 and 22889 Allies Place in a distress CDBG Target Neighborhood. These projects shall acquire, rehabilitate, and rent restrict a total of eight (8) affordable units each providing for affordable housing opportunities for the low and very low income in a severely distress area of the City.

The City partnered with Habitat for Humanity-Riverside, to develop 8-unit single family subdivision utilizing NSP1, 3 funding and former RDA land. The project was recently completed and has created

affordable housing homeownership opportunities for eligible buyers meeting the 50% AMI income requirement.

The City is currently working with a private developer to review plans as they secure financing toward a proposed development that would create a 141 unit multi-family affordable project on eight acres at the southeast corner of Alessandro Blvd. and Lasselle St. within a NSP Target Area. If the developer is successful in securing State Tax Credits, the project could begin construction in 2017-18 and at completion provide for 140 rent restricted units reserved for income eligible households earning 60% AMI. One of the buildings, comprised of 10 units, would be reserved for seniors, age 62 and older, earning 30-60% AMI.

Homeownership opportunities for the low-income households have been and will continue to be made possible as feasible through the City's Single Family Residential Acquisition, Rehabilitated, and Resale (SFR-ARR) component of the Neighborhood Stabilization Program. To date, over 50 affordable single family units have been rehabilitated and to qualified lower-income families. In 2017-18, 50 households will benefit from these projects.

The City of Moreno Valley's affordable housing portfolio includes 25 different multi-family rental projects expected to provide 1,302 low and moderate income families with affordable housing during FY 2017-18.

Lastly, through the Housing Authority of the County of Riverside (HACR), the City will also be able to offer its residents affordable housing through the County's Public Housing programs. HACR administers and manages approximately 1,500 Section 8 properties and 66 Public Housing units in Moreno Valley.

## **Actions planned to reduce lead-based paint hazards**

### City Housing Programs

Unfortunately, due to funding cuts, the City had temporarily discontinued three of its consumer loan programs that were impacted by the requirements of lead based paint disclosure. However, Moreno Valley was able to reinstate the Mobilehome Grant Rehabilitation Program. Habitat for Humanity, Riverside applied for and has been contracted to administer the HOME funded program. All homeowners participating in this grant program receive a copy of the "Renovate Right," a lead-based paint disclosure booklet, and are asked to sign an acknowledgment that is included in the loan application. If the unit was constructed after 1978, an exemption form is prepared and placed to file. If the home was constructed prior to 1978, Home Safe is subcontracted to provide a lead-based paint inspection of the property. If the property is found to contain lead-based paint, mitigation measures are incorporated as a part of the revitalization work.

## Countywide Lead Hazard Control Program

While the City of Moreno Valley does not currently have a stand-alone lead prevention program, the City will continue to work closely with the County of Riverside to address these issues. The County has adopted a regional strategy to control lead hazards. The County's strategy thoroughly spells out the control methods used once lead based paint hazards have been identified. It also describes its typical public outreach efforts which include: the distribution of bilingual educational brochures, public presentations, informational booths at the mall and community events, immunization clinics, testing within Target Areas, use of public media for outreach, as well as a 'Free Testing Program.'

### **Actions planned to reduce the number of poverty-level families**

The City plans to utilize the following programs in order to reduce poverty among its population:

1. City CDBG Public Service Programs, City Emergency Solutions Grant (ESG) Programs; County Public Housing Programs, County ESG Program, County Family-Self Sufficiency Program (FSS), Local Service Providers, CalWORKs program, Riverside County Economic Development Agency & Workforce Development Center, Riverside County Department of Public Social Services and Mental Health and Public Health.

The City has established several goals to reduce poverty among its population:

1. Economic Development and Job Creation/Retention. The City partners with the Inland Empire Small Business Development Center (SBDC) to provide small business counseling services to local businesses with the goal that the services will create and/or retain low and moderate income jobs. The Small Business Consultant holds temporary offices one day per week within the City to provide increased access to Moreno Valley residents. The City began a job training program in 2007 to train youth (18-22 years old) in the manufacturing and logistic industry. The provision of the job training is seen as a critical component to encouraging economic self-sufficiency. During the term of the Consolidated Plan it is anticipated that employment training opportunities be expanded to include adults from older age groups.
2. Housing Programs. The City plans to offer programs in its strategy to produce and preserve affordable housing. The implementation of City programs, and the Mobile Home Grant Program will assist in maintaining livable conditions for lower income persons. In addition, the City will continue to partner with Community Housing Development Organization (CHDO) such as Habitat for Humanity and Riverside Housing Development Corporation (RHDC). Habitat for Humanity will assist in the development of new single-family houses for very low-income persons. The partnership with RHDC will be utilized to continue acquisition and rehabilitation of affordable rental housing units for low and very low income households. The development of additional senior housing is also anticipated during the term of the Strategic Plan. The City will

also continue to explore relationships with for profit and non-profit and non-profit housing developers to increase the supply of affordable multi-family housing units.

3. Public Service Providers. The City will continue to provide grant funding to various public service providers to assist low income individuals and households, special needs population, and the homeless population with access to critical services. These programs provide City residents opportunities to utilize programs at little or no cost, thereby reducing financial burdens.
4. Coordination Efforts. The City's goal is to continue to collaborate with governmental and other social service agencies to assure the effective delivery of such services to low-income individuals. One example is the Riverside County Continuum of Care. The Continuum of Care group consists of several local non-profit agencies along with governmental agencies, such as the City of Moreno Valley, who meet periodically to share information, coordinate efforts to assist homeless persons and plan future activities. While the City's ability to directly reduce the number of households with incomes below the poverty line is limited, by utilizing multiple programs and working with county, private and non-profit agencies, the City will endeavor to reduce the number of households with incomes below the poverty line.



## **Actions planned to develop institutional structure**

The City of Moreno Valley benefits from a solid institutional structure and relationships with various local public and private agencies. In FY 2017-18, staff plans to collaborate with 22 different agencies in order to administer its programs. The City will continue to work at strengthening its dialogue with Riverside County agencies such as the Departments of Mental Health and Public Social Services, specifically to address regional homeless issues, therefore, staff will continue to serve on the Continuum of Care Consortium which provides opportunities to work with local public and non-profit agencies. The City will maintain open dialogue with the Riverside County Housing Authority and focus on the use of resident initiatives in public housing. The City helped form a Non-Profit Coalition in efforts to increase collaboration amongst service providers and better meet the needs of the community and shall continue to support their efforts. The City will remain a member of the March Joint Powers Authority, created for the repurposing of the March Air Reserve Base. Additionally the City will continue to coordinate with all of the local Chambers of Commerce, as well as administer the Business Roundtables, and Nonprofit Roundtables which encourages communication with professionals from a variety of industries including health care, transportation, education, and other local businesses.

## **Actions planned to enhance coordination between public and private housing and social service agencies**

The City's goal is to continue to establish collaborative relationships between governmental and social service agencies to assure the effective delivery of services to low-income individuals by:

- Maintaining open communication with subgrantees and other consolidated planning partners; Utilizing technology to share, distribute information, foster and maintain constant contact with community planning partners; and Recommending and participating in committees aimed at filling gaps where they exist.

## **Discussion:**

Each of the issues listed above have also been addressed in greater detail within the City's 5-year Consolidated Plan in order to provide strategies for addressing housing, homelessness, special needs and community and economic development activities in the City.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

This section addresses the "program specific requirements" as they apply to CDBG, HOME, and ESG.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	50,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>50,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable. The City does not plan to use HOME funding for activities other than those spelled out in 24 CFR 92.205.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City normally engages in HOME funded rehabilitation and rental projects not homebuyer activities, however, when homeownership programs were developed under the NSP 3 program, leveraged with HOME, the City ensured that Resale or Recapture Requirements were integrated directly into the Affordable Housing Agreement with the development partner. The requirements were delineated within the Conditions, Covenants, and Restrictions (CC&R) in great detail and in accordance with 92.254.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City does not plan to engage in HOME funded acquisition of single family units as described in 24 CFR 92.254(a)(4), however if acquisition activities were to develop, the City would need to ensure that the Resale or Recapture requirement as listed in the HUD CPD Notice 12-003 (issued in January 2012) and the HOME Final Rule are applied.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City has no plans to refinance existing debt secured by multifamily housing rehabilitated with HOME funds during the upcoming program year FY 2017-2018.

**Emergency Solutions Grant (ESG)**  
**Reference 91.220(I)(4)**

**1. Include written standards for providing ESG assistance (may include as attachment)**

The City of Moreno Valley has been coordinating with members of the County's Continuum of Care to create consistent written standards that would be effective regionally. The standards have been completed. Per grant requirements, the ESG standards include:

1. Standard policies and procedures for evaluating individuals for evaluating individuals and families eligibility for assistance under ESG
2. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance
3. Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers and mainstream service and housing providers
4. Standards for determining the share of rent and utilities cost that each program participant must pay, if any, while receiving homeless prevention and rapid re-housing assistance
5. Standards for determining how long a particular program participant will be provided with rental assistance and whether the amount of that assistance will adjust over time
6. Standards for determining the type amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receives assistance, or the maximum number of times the program participant may receive assistance.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The McKinney-Veto Homeless Assistance Act requires that communities operate a Continuum of Care (CoC) program designed to assist homeless persons with housing and/or services with the ultimate goal of long term stability. Riverside County's Department of Public Social Services (DPSS)

has been the lead agency in coordinating the areas CoC including securing membership and ensuring that CoCs various legal responsibilities are met. Current members include the County, various entitlement cities, non-profit/service providers, homeless persons, and members of the public. As a collaborative, the group must assess the needs of the areas homeless and affordable housing needs then develop a regional plan to address them. They also promote a community-wide commitment to ending homelessness, provide for funding for local efforts to address homelessness, and promote effective use of mainstream programs, including designing and operating a software system called the Homeless Management Information System (HMIS) intended to minimize duplication of services.

Due to changing demographics, Moreno Valley is now a direct recipient of ESG entitlement funding. Upon notification of award, the City understood that CoC Consultation was an ESG grant requirement. To comply, Moreno Valley consults with the CoC by sharing ESG funding recommendations issued at the City level and requesting feedback from the full CoC membership. For the ESG activities proposed within the 16-17 Action Plan, staff forwarded the CoC a summary of all applications along with Council recommendations and requesting CoC members provide feedback via e-mail. Although no comments were received the City was prepared to take the feedback into consideration. When ESG was first awarded to the City by HUD, the City and County met with HUD representatives to discuss the mandatory ESG consultation requirements. One of the HUD recommendations from that meeting that is still in effect today are 'ESG Coordination Meetings' held between the County, City of Moreno Valley, and the City of Riverside. The group's initial goal was to align their respective ESG standards and processes. This has been completed. The group continues to meet on a quarterly basis to share program information and discuss best practices.

**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The ESG sub-awards proposed as part of this 2017-18 Action Plan were selected via the standard annual application process along with the City's CDBG and HOME programs. The City's competitive process includes required public notifications and issuance of a Notice of Funding Availability (NOFA). In efforts to reach as many applicants as possible the City advertised in local publication of general circulation, online, via social media, and through e-mail blasts to interested parties. Moreno Valley also offered an on-line application workshop aimed at providing program information and application assistance. Applications were due January 30, 2017. The efforts resulted in the City receiving thirty-five (35) applications requesting a total \$3,152,275 across the 3 programs. As part of the application process, in preparation of the Action Plan, the City contracted a third party to collaborate with City Staff as the Technical Review Committee for review of the CDBG, HOME, and ESG applications. Each application was reviewed twice. Once for completeness and HUD eligibility, the other for completion of the City's formal evaluation form. Return applicant's prior performance

in terms of meeting their established goals, expenditure and administrative requirements were evaluated with the input of City's grant management staff. Applications were organized by score from highest to lowest within each category. On February 14, 2017, the City held an "Open Technical Review Meeting" to provide applicants an opportunity to explain their programs in person. On February 28, 2017, the Finance Subcommittee Committee reviewed the preliminary results and staff provided input regarding return applicant's prior performance in terms of meeting their established goals, expenditure and administrative requirements. The Technical Review Committee's preliminary recommendations were presented to the City Council at a Public Hearing held on March 21, 2017. In line with the City's policies and objectives, the final project selections shall be made by the City Council via a final Public Hearings. The Council and the Public reviewed proposed projects via a Public Hearing held on May 2, 2017, and approved the Action Plan.

- 4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

The homeless requirements under 24 CFR 576.405(a) and 91.220 (1)(4) (iv) indicates that the City's policy making entity must have at least one homeless or formerly homeless individual on its panel. The City contends that it has met the homeless participation requirement via the consultation process with the CoC. The CoC has a member who is formally homeless and an active participant.

- 5. Describe performance standards for evaluating ESG.**

The City shall work with the two (2) individual ESG subgrantees to formula the appropriate performance standards customized for the specific ESG activity being carried out. These agreed upon standards will need to be consistent with ESG regulations, City's 5-year Consolidated Plan, and the adopted ESG written standards. The ESG performance standards shall be included in the subgrantee's 2017-18 grant agreement. Because ESG is a newer program for Moreno Valley, the City fully expects that the performance standards will evolve over time. For now, the City shall continue to consult with the CoC members to discuss the ESG program including performance standards.

## Attachments

CITY OF MORENO VALLEY  
CONSOLIDATED PLAN 2013-2018

CITIZEN PARTICIPATION PLAN

INTRODUCTION

The City of Moreno Valley is required by law to have a detailed Citizen Participation Plan which contains the City's policies and procedures for public involvement in the Consolidated Plan process and the use of CDBG and HOME funds. The Moreno Valley Citizen Participation Plan was developed pursuant to the U.S. Department of Housing and Urban Development (HUD), Consolidated Submission for Community Planning and Development Programs, as required under 24CFR Part 91 and Part 8. The Citizen Participation Plan provides the method and process by which the City of Moreno Valley will encourage citizen participation in the development of its Consolidated Plan. Through this plan, citizens will be afforded the opportunity to provide input regarding housing and community development needs, issues and problems affecting low- and moderate-income persons, the development of strategies, project selections and funding distributions.

**Encouraging Public Participation**

The law requires that the City's Citizen Participation Plan both provide for and encourage public participation, emphasizing involvement by low- and moderate-income people, especially those living in low- and moderate-income neighborhoods (see Exhibit A, CDBG Target Area Map). Also, HUD expects the City to take whatever actions are appropriate to encourage the participation of minorities, people who do not speak English, and people with disabilities.

The City also maintains a distribution list of persons, agencies, and organizations that have expressed interest in the City's CDBG, HOME, and ESG programs. Notifications of events, such as the Community Needs Assessment meetings, are mailed directly to those on the distribution list to encourage public participation.

**The Role of Low Income People**

The law declares that the primary purpose of the programs covered by this Citizen Participation Plan is to improve communities by providing: decent housing, a suitable living environment, and growing economic opportunities – all for principally low- and moderate-income people.

The City of Moreno Valley will provide the Riverside County Public Housing Authority with a copy of all Public Notices that are published during the Consolidated Plan process. The City encourages input from residents of public housing developments and



via the Public Housing Authority; residents are notified of Community Needs Meetings as well as Public Hearings.

Because the amount of federal CDBG, HOME, and ESG money the City receives each year is mostly based upon the severity of both poverty and substandard housing conditions in the City, it is necessary that public participation genuinely involve low-income residents who experience these conditions. Genuine involvement by low-income people must take place at all stages of the process, including:

- Identifying needs
- Setting priorities among these needs, deciding how much money should be allocated to each high-priority need and suggesting the types of programs to meet high-priority needs
- Overseeing the way in which programs are carried out

#### **The Various Stages of the Consolidated Plan Process**

The policies and procedures in this Citizen Participation Plan relate to several stages of action mentioned in law or regulation. In general, these stages or events include:

1. Identification of community and housing needs (via a Public Hearing(s))
2. Preparation of a draft use of funds for the upcoming year, called the Proposed Annual Action Plan (Public Hearing required)
3. Formal approval by the City Council of the Final Annual Action Plan (via a Public Hearing)
4. In the case where it is necessary to change the use of money already budgeted in an Action Plan or change priorities, a Substantial Amendment will be proposed (completed via Public Hearing)
5. After the program year is complete, a Consolidated Annual Performance and Evaluation Report (CAPER) is drafted for public review and comment and then submitted to HUD.

#### **The Program Year**

The program year for Moreno Valley coincides with the City's fiscal year running from July 1<sup>st</sup> through June 30<sup>th</sup>.

#### **PUBLIC NOTICES**

##### **Items Covered by the Public Notice Requirement**

Advance public notice is provided once a federally required document is available for public review and comment, such as the Annual Action Plan or Consolidated Plan. In addition, advance public notice of all Public Hearings and public meetings is provided at least two weeks in advance.

**Public Notice Schedule**

Advance notice of all available documents, Public Hearings and public meetings is provided at least two weeks in advance. The notices will give residents a clear understanding of the event being announced. The following is a general timeline of when public notices are published:

<i>December -- January</i>	Notice of Community Needs Meetings/Public Hearings
<i>January - March</i>	Notice of Public Hearing to Identify Community Needs
	Notice of Funding Availability and Application Process
<i>March</i>	Notice of Public Hearing to Discuss Proposed Consolidated/Action Plan
<i>April</i>	Notice of Consolidated/Action Plan Availability for Public Review
<i>April – May</i>	Notice of Public Hearing to Adopt Final Consolidated/Action Plan
<i>As Needed</i>	Notice of Availability of Amendment to Consolidated/Action Plan
<i>As Needed</i>	Notice of Public Hearing to Amend Consolidated/Action Plan

**Forms of Public Notice**

Public notices are published in the Press-Enterprise Newspaper as display advertisements in the non-legal section of the local edition. A copy of the public notice will be sent to any person or organization requesting to be on the mailing list.

**PUBLIC ACCESS TO INFORMATION**

As required by law, the City will provide the public with reasonable and timely access to information and records relating to the data or content of the Consolidated Plan, as well as the proposed, actual and past use of funds covered by the Citizen Participation Plan. Regarding the past use of funds, the law requires reasonable public access to records about any uses of these funds during the previous five years.

Also, the City will provide the public with reasonable and timely access to local meetings relating to the proposed or actual use of funds.

**Standard Documents**

Standard documents include:

- The proposed and final Annual Action Plans
- The proposed and final Five-Year Consolidated Plan

Community Development Block Grant (CDBG), HOME Investment  
Partnership and Emergency Solutions Grant (ESG) Programs  
Fiscal Year 2013-2018 Citizen Participation Plan

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- Proposed and final Substantial Amendments to either an Annual Action Plan or the Five-Year Consolidated Plan
- Consolidated Annual Performance and Evaluation (CAPER) Report
- Citizen Participation Plan

#### **Availability of Standard Documents**

All documents are available for immediate public review at City Hall in the Financial & Management Services Department. Copies of standard documents that are not currently posted for public review will be provided to the public within five working days of the request at no cost. Copies of draft documents such as the Action Plan and CAPER are available at several locations for public review. These locations are: The Library, the Community Senior Center, City Hall, and the Conference and Recreation Center, along with the City's public website. Documents remain at each of the designated locations for the entire required review time that is specified in the applicable public notice. All final documents are available for public review at City Hall during normal business hours.

#### **PUBLIC HEARINGS**

Public Hearings are required by law in order to obtain the public's views and to provide the public with the City's responses to public questions and proposals. The law requires a minimum of two public meetings at two different stages of the process. The City will conduct two Public Hearings and additional Public Meetings at the following stages of the process: Identifying Needs, Proposed Annual Action Plan (Project Selection), and the Final Annual Action Plan adoption. Public Hearings are also conducted for amendments to the Annual Action Plan as needed.

#### **Access to Public Hearings**

Public Hearings will be held only after there has been adequate notice as described in the "Public Notice" part of this Citizen Participation Plan, including a display advertisement in the non-legal section of the newspaper at least two weeks prior to the Public Hearing. Public Hearings are conducted during the regularly scheduled City Council meetings.

#### **Public Hearings and Populations with Unique Needs**

All Public Hearings will be held at locations accessible to people with disabilities and provisions will be made for people with disabilities when requests are made within at least five working days prior to a hearing. Translators will be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

**Conduct of Public Hearings**

To ensure that Public Hearings are meaningful to residents, each Public Hearing will be conducted in the presence of the City Council. Each resident choosing to speak will be allowed a maximum of three minutes to make a verbal presentation.

The following is a general timeline of when public hearings are conducted during the process:

January	Public Hearing to Identify Community Needs
March	Public Meeting to Discuss Proposed Consolidated/Annual Action Plan
May	Public Hearing to Adopt Final Consolidated/Annual Action Plan
As needed	Public Hearing to Amend Consolidated/Action Plan

**STAGES IN THE PROCESS**

**A. IDENTIFYING NEEDS**

Because the housing and community development needs of low- and moderate-income people are so great and so diverse, priorities must be set in order to decide which needs should get more attention and more resources than other needs. This is the basic reason the Consolidated Plan exists.

A Public Hearing is required to obtain resident's opinions about needs and what priority those needs have. In order to encourage public involvement, a Public Hearing is conducted to allow residents to express comments regarding the needs of the City's low- and moderate-income populations. The Public Hearing about community needs will be completed at least 15 days before a draft Annual Action Plan is published for comment, so that the needs identified can be considered by the City and addressed in the draft Annual Action Plan.

**B. THE PROPOSED ANNUAL ACTION PLAN (AND/OR FIVE-YEAR STRATEGY)**

The law providing the funds covered by the Citizen Participation Plan calls for improved accountability of jurisdictions to the public. In that spirit, and in compliance with the terms of the law, the City will use the following procedures:

At the beginning of this stage, the City will provide the public with an estimate of the amount of CDBG, HOME, and ESG funds it expects to receive in the upcoming year, along with a description of the range of types of activities that can be funded with these resources. Also, the public will be given an estimate of the amount of these funds that will be used in ways that will benefit low- and moderate-income people.

Displacement and Relocation

The City does not have any plans to displace or relocate any residents from their homes using CDBG, HOME, or ESG funds. If a project necessitated displacement or relocation, it would be done in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA), which requires preparation of an "anti-displacement plan." The anti-displacement plan would describe how the City would compensate people who are actually displaced as a result of the use of the funds, specifying the type and amount of compensation.

Technical Assistance

City Staff will work with organizations and individuals representative of low-and moderate-income people who are interested in submitting a proposal to obtain funding for an activity. All potential applicants for funding are encouraged to contact City staff for technical assistance before completing a proposal form.

Availability of a Proposed Annual Action Plan

Within 3 weeks after the Public Hearing about the Proposed Annual Action Plan, the City will make the Proposed Annual Action Plan available to the public. In addition, copies will be available at the locations specified above in the section, "Public Access to Information." A public notice will be published at least two weeks prior to the document's availability. The term "notice" described earlier in the section on "Public Notice" will be used.

Also, the date the Proposed Annual Action Plan is available to the public will be at least 30 days prior to the date a Final Annual Action Plan is approved by the City Council so that low- and moderate-income people will have a reasonable opportunity to examine it and to submit comments.

Public Hearing and Further Action

A Public Hearing about the Proposed Annual Action Plan will be conducted by the City Council within 30 days before it is available to the public. In addition, this Public Hearing will be held so that there are at least another 30 days before the Final Annual Action Plan is approved by the City Council so that the elected officials can consider the public's comments from the Public Hearing.

In preparing a Final Annual Action Plan, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the Public Hearing or submitted in writing during the review and comment period. The Final Annual Action Plan will have a section that presents all comments and explains why any comments were not accepted.

**C. THE FINAL ANNUAL ACTION PLAN (AND/OR FIVE-YEAR STRATEGY)**

Copies of the Final Annual Action Plan will be made available to the public at City Hall for review. Copies can be obtained free of charge and within five business days of the request.

**D. AMENDMENTS TO THE ANNUAL ACTION PLAN (AND/OR FIVE-YEAR STRATEGY)**

The Final Annual Action Plan will be amended any time there is: a change in one of the Priorities presented on the HUD-required Priority Table, a change in the use of money to an activity not mentioned in the Final Annual Action Plan, or, a change in the purpose, location, or scope of beneficiaries of an activity. The public will be notified whenever there is an amendment.

Substantial Amendments

The following will be considered "substantial" amendments:

1. A change in the use of CDBG, HOME, or ESG money from one activity to another.
2. The elimination of an activity originally described in the Annual Action Plan.
3. The addition of an activity not originally described in the Annual Action Plan.
4. A change in the purpose of an activity, such as a change in the type of activity or its ultimate objective – for example, a change in a construction project from housing to commercial.
5. A meaningful change in the location of an activity.
6. A change in the type or characteristics of people benefiting from the activity. Among the "characteristics" are:
  - a. The HUD-recognized income levels of: 0-30 percent of Area Median Income (AMI); between 31 and 50 percent AMI; and between 51 to 80 percent AMI
  - b. Race or ethnicity
  - c. Renter or homeowner
  - d. Single households, small households (two to four persons), large households (five or more persons)
7. A 20% decrease in the number of low- and moderate-income people benefiting from an activity.
8. A change in the scope of an activity, such that there is a 20% increase or decrease in the amount of money allocated to the activity.

Public Notice and Public Hearing for Substantial Amendments

There must be reasonable notice of a proposed Substantial Amendment so that residents will have an opportunity to review it and comment on it. Notice will be made

according to the procedures described earlier in this Citizen Participation Plan, with the addition of the following procedures specifically for Substantial Amendments:

1. There will be advanced notice of the availability of a proposed Substantial Amendment 30 days before there is a Public Hearing.
2. A detailed written description of the proposed Substantial Amendment will be made available to the public. Also, copies will be available at the locations indicated earlier in this Citizen Participation Plan under "Public Access to Information."
3. There will be a Public Hearing regarding the proposed Substantial Amendment conducted by the City Council. This Public Hearing will not take place until the public has had 30 days to review the proposed Substantial Amendment.
4. The Public Hearing will be held no sooner than two weeks prior to submission to HUD.
5. In preparing the Final Substantial Amendment, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the Public Hearing or submitted in writing during the review and comment period. The Final Substantial Amendment will have a section that presents all comments and explains why any comments were not accepted.

#### **E. CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**

Every program year the City must submit to the Department of Housing and Urban Development (HUD) a Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the close of the program year. In general, the CAPER must describe how funds were actually used during the program year and the extent to which these funds were used for activities that benefited low- and moderate-income people.

##### Public Notice for the Consolidated Annual Performance and Evaluation Report (CAPER)

There must be reasonable notice that the Consolidated Annual Performance and Evaluation Report (CAPER) is available so that residents will have an opportunity to review it and comment on it. Notice will be made according to the procedures described earlier in this Citizen Participation Plan, with the addition of the following procedures specifically for the CAPER:

1. The City will publish a notice of CAPER availability two weeks in advance of the public review period.
2. A complete copy of the CAPER will be made available to the public at the locations indicated earlier in the Citizen Participation Plan under "Public Access to Information."

3. The public will have a minimum of 15 days to review and provide comments on the CAPER.
4. In preparing the CAPER for submission to HUD, careful consideration will be given to all comments views expressed by the public. The CAPER sent to HUD will have a section that presents all comments and explains why any comments were not accepted.

Contents of the CAPER

The CAPER provides details on the actions taken by the City and the accomplishments completed during the previous program year. Accomplishments include the number of low- and moderate-income persons served and the ethnicity of those individuals. Also provided are expenditures taken during the year and funds spent undertaking each activity.

COMPLAINT PROCEDURES

Comments, suggestions or complaints may be addressed to the Financial & Management Services Department as follows:

City of Moreno Valley  
Financial & Management Services Department  
Attn: Financial Operations Division  
14177 Frederick Street  
P.O. Box 88005  
Moreno Valley, CA 92552-0805  
(951) 413-3450

All written complaints from the public will receive a meaningful written response within 15 working days after receipt.

CHANGES TO THE CITIZEN PARTICIPATION PLAN

The Citizen Participation Plan can be changed only after the public has been notified of the intent to modify it, and only after the public has had a reasonable chance to review and comment on proposed substantial changes to it.



Attachment B: Public Notices and Citizen Comments

E.1.b

Attachment: Att 2 2017-2018 Action Plan (2572 : PUBLIC HEARING TO ADOPT THE 2017/18 ANNUAL

Packet Pg. 424



City of Moreno Valley  
Finance Subcommittee Meeting  
December 7, 2016  
3:30 p.m.  
City Hall – Council Chamber

1. Call to Order / Introductions
2. Public Comments
3. Approval of Minutes from 11/10/16.
4. Action Items
  - A. DRAFT COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND DRAFT POPULAR ANNUAL FINANCIAL REPORT (CC 1/3)
  - B. RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018 (ROPS 17-18) (CC12/20) (STATE TEMPLATE AVAILABLE AFTER DECEMBER 2, 2016)
  - C. FINANCING FOR THE STREETLIGHT PURCHASE – PRESENTATION FROM PFM
  - D. APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, TO AMEND THE ELECTRIC SERVICE RULES, FEES AND CHARGES FOR MORENO VALLEY UTILITY (MVU) (CC 12/13)
5. Advisory Items
  - A. AUTHORIZE THE BID AWARD FOR THE KITCHING SUBSTATION PROJECT CIRCUITS 2 – 8 TO HOTLINE CONSTRUCTION, INC. (CC 1/3)
  - B. AUTHORIZE THE BID AWARD FOR THE FURNISHING AND DELIVERY OF STEEL FOR SUBSTATION STRUCTURES FOR THE KITCHING SUBSTATION AND SWITCHYARD, PROJECT NO. 805 0027 (CC 12/20)
  - C. AUTHORIZE THE AWARD OF THE CONSTRUCTION CONTRACT TO HIGH COUNTRY LINE CONSTRUCTION, INC. FOR KITCHING STREET ELECTRICAL SUBSTATION AND SWITCHYARD IMPROVEMENTS AT THE NORTHWEST CORNER OF KITCHING STREET AND EDWIN ROAD, PROJECT NO. 805 0027 (CC 12/20)
  - D. AUTHORIZE THE AWARD OF THE DESIGN-BUILD CONTRACT TO OPTERRA ENERGY SERVICES, INC. FOR THE CITY HALL SOLAR CARPORT AND BATTERY ENERGY STORAGE UNIT PROJECT NO. 805 0039 (CC 12/20)
  - E. MVU UPDATES (VERBAL UPDATE) AND UTILITY COMMISSION MINUTES

Page 2

- F. CDBG/ESG/HOME CALENDAR (VERBAL UPDATE)
- G. BUDGET CALENDAR (VERBAL UPDATE)
- H. RECEIPT OF QUARTERLY INVESTMENT REPORT FOR SEPTEMBER 2016 (CC 12/13)
- I. RECEIVE THE ANNUAL REPORT ON DEVELOPMENT IMPACT FEES FOR FISCAL YEAR 2015-16 (CC 12/13)
- 6. Chief Financial Officer Comments
  - A. Next Finance Subcommittee Meetings: TBD
- 7. Council Member Comments
- 8. Adjournment

*Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such requests to Guy Pagan, ADA Coordinator, at 951.413.3120 at least 72 hours before the meeting. The 72-hour notification will enable the City to make reasonable arrangements to ensure accessibility and participation in this meeting.*



City of Moreno Valley  
Finance Subcommittee Meeting  
Minutes of December 7, 2016

1. **Call to Order**

Mayor Gutierrez called the meeting to order at 3:30 p.m. The following were in attendance at the meeting:

**Subcommittee Members:**

Dr. Yxstian D. Gutierrez, Mayor  
Jeffrey J. Giba, Mayor Pro Tem

**Staff Members:**

Marshall Eyerman, Chief Financial Officer  
Tom DeSantis, Assistant City Manager  
Brooke McKinney, Treasury Operations Division Manager  
Jeannette Oiko, Electric Utility Division Manager  
Dena Heald, Financial Operations Division Manager  
Brigitta Bartha, Principal Accountant  
Ahmad Ansari, Public Works Director/City Engineer  
Candace Cassel, Special Districts Division Manager  
Eric Lewis, Transportation Division Manager/City Traffic Engineer  
Isa Rojas, Management Analyst  
Shayne Bradshaw, Intern  
Mayra Robledo, Executive Assistant

**Visitors:**

Peggy McBride, Vasquez & Company LLP  
Laura Franke, The PFM Group

2. **Public Comments**  
No public comments

3. **Approval of Minutes:**

**Action: Minutes of 11/10/16 approved.**

4. **Draft Comprehensive Annual Financial Report (CAFR) and Draft Popular Annual Financial Report (PAFR)**

Peggy McBride with Vasquez & Company presented the 2016 Audit Results (handout and PowerPoint presentation) and reported no deficiencies were found with regards to the audit results. Peggy also went over the CAFR and provided an overview of the report.

**Action: Recommend to Council for review.**  
The City Council will consider this item at the 01/03/17 Council Meeting.

5. **Financing for the Streetlight Purchase**

Laura Franke with The PFM Group presented financing options through WRCOG for the streetlight purchase and retrofit of the streetlights from SCE that the City does not currently own (PowerPoint presentation).

**Action: Recommend to Council for review.**

FSC Minutes of December 7, 2016  
Page 2 of 4

6. RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2017 THROUGH JUNE 30, 2018 (ROPS 17-18)

Report given by Marshall Eyerman, discussion included background of the Successor Agency and the Recognized Obligation Payment Schedule detail for Fiscal Year 2017/18. ROPS sets forth the financial obligation from the former redevelopment agency. The State reviews, approves, and process the report through the county so that the debt obligations can be paid through tax increments. Mayor Pro Tem Giba asked if the City has bond consolidation for the ROPS. Marshall responded by advising that the City meets with the City's Financial advisor on an annual bases to discuss opportunities to refinance debt and reduce service payments and they are looking at possible options with regards to the ROPS that can be brought up at a later date.

**Action: Recommend to Council for review.**

7. APPROVE A RESOLUTION OF THE COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, TO AMEND THE ELECTRIC SERVICE RULES, FEES AND CHARGES FOR MORENO VALLEY UTILITY

The Moreno Valley Utility rates are modified twice a year and therefore Council has in place the resolution to replicate Edison's electrical rates for Moreno Valley's Utility electrical rates.

**Action: Recommend to Council for review.**

8. Advisory Items

- A. AUTHORIZE THE BID AWARD FOR THE KITCHING SUBSTATION PROJECT CIRCUITS 2 – 8 TO HOTLINE CONSTRUCTION, INC.
- B. AUTHORIZE THE BID AWARD FOR THE FURNISHING AND DELIVERY OF STEEL FOR SUBSTATION STRUCTURES FOR THE KITCHING SUBSTATION AND SWITCHYARD.
- C. AUTHORIZE THE AWARD OF THE CONSTRUCTION CONTRACT TO HIGH COUNTRY LINE CONSTRUCTION, INC. FOR KITCHING STREET ELECTRICAL SUBSTATION AND SWITCHYARD IMPROVEMENTS AT THE NORTHWEST CORNER OF KITCHING STREET AND EDWIN ROAD.
- D. AUTHORIZE THE AWARD OF THE DESIGN-BUILD CONTRACT TO OPTERRA ENERGY SERVICES, INC. FOR THE CITY HALL SOLAR GARPORT AND BATTERY ENERGY STORAGE UNIT PROJECT.

Marshall Eyerman provided an overview on the advisory items listed above; Kitchen Substation is moving forward and is still under budget (Jeanette Olko provided a handout). Advisory items have been previously approved through the CIP program. The bond issuance has been completed and the lowest cost bidders were selected to provide these services for the City. The installation of the car ports at City Hall is the first energy generation project from Moreno Valley Utilities which will use public purpose

FSC Minutes of December 7, 2016  
Page 3 of 4

funds to fund the purchase of the solar panels. The most qualified contractor Opterra Energy Service was selected for energy generation project through the RFP process. Mayor Pro Tem Giba asked how the energy generated through this project will be applied. Jeannette Olko responded that the energy will be directly feed into Moreno Valley Utilities system.

E. CDBG/ESDG HOME GRANT PROGRAMS.

Verbal report given by Marshall Eyerman; the CDBG/ESG Home grant program policy and objectives retain the same Council approved structure from the previous year. No changes are being proposed. Applications will be available on January 2<sup>nd</sup>. Concurrence was received from the Subcommittee for the annual goals to proceed to City Council.

F. Budget Calendar

The Balancing Act application and the #LoveMoVal photo campaign have been launched to encourage the public to become engaged in the City's budgeting process.

G. Quarterly Investment Report for September 2016 and Annual Report on Development Impact Fees for FY 2015-16

Council to receive and file the reports which include historical accounting of the fees, they do not include establishing any new fees or charges.

9. Chief Financial Officer Comments

Marshall Eyerman will work on arranging a date and time for the January 2017 Finance Subcommittee meeting.

10. Council Member Comments

None

11. Adjournment

Meeting adjourned at 4:55 p.m.

FSC Minutes of December 7, 2016  
Page 4 of 4

Prior Meeting Attendance

FINANCE SUBCOMMITTEE ATTENDANCE FOR 2016 JANUARY THROUGH DECEMBER										
Board Member	DATE OF MEETING									
	1/4/16	1/11/16	1/27/16	2/10/16	2/24/16	2/29/16	3/16/16	4/13/16	5/24/16	6/16/16
Mayor Molina	X									
Mayor Gutierrez		X	NM	X	A	X	X	A	X	X
Mayor Pro Tem Giba	X	X	NM	X	X	X	X	X	X	X
Council Member Price (Alternate)										

Board Member	DATE OF MEETING								
	7/7/16	8/24/16	9/7/16	10/25/16	11/10/16	11/16/16	12/7/16		
Mayor Gutierrez	A	A	NM	NQ	E	NM	X		
Mayor Pro Tem Giba	X	X	NM	NQ	SM	NM	X		
Council Member Price (Alternate)				NQ	SM				

- X – Present
- E – Excused
- A – Absent
- NQ – No Quorum
- SM – Special Meeting
- NM – No Meeting

Local News | Tuesday, Jan 2, 2017 REGION | FROM LOCAL 1 The Press-Enterprise

# New year ushers in new driving laws

The new year ushers in new driving laws that will take effect on Jan. 1. The new laws include changes to the way drivers are penalized for driving without a license, and to the way drivers are penalized for driving without insurance.

The new laws also include changes to the way drivers are penalized for driving without a license, and to the way drivers are penalized for driving without insurance.

Quinn-Dillworth, introduced the bill and gave a speech in support of the law. She said the law is necessary to protect the safety of all drivers on the road.

The new laws also include changes to the way drivers are penalized for driving without a license, and to the way drivers are penalized for driving without insurance.



Highway Construction: Jan. 2017. The map shows several construction projects in progress or planned for the future in the Los Angeles area.

**THE PRESS-ENTERPRISE**  
 A Division of The News Company  
 1212 California St., Los Angeles, CA 90020  
 Phone: (213) 261-2000  
 Fax: (213) 261-2001  
 Website: www.pe.com

**HEAL**  
 The new year ushers in new driving laws that will take effect on Jan. 1. The new laws include changes to the way drivers are penalized for driving without a license, and to the way drivers are penalized for driving without insurance.

**RADIUM**  
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**CITY OF MORENO VALLEY**  
**NOTICE OF FUNDING AVAILABILITY**  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) &**  
**HOME PROGRAMS & EMERGENCY SOLUTIONS**  
**GRANT (ESG) PROGRAM**  
**FY 2017/2018**

The City of Moreno Valley anticipates receiving an allocation of approximately \$1,932,762 in Federal Community Development Block Grant (CDBG) funding and approximately \$527,298 in HOME Investment Partnership (HOME) funding and approximately \$181,852 in Emergency Solutions Grant (ESG) funding for Fiscal Year 2017/2018 (July 1, 2017 through June 30, 2018).

The City will be accepting application proposals through **Monday, January 30, 2017** at the address listed below. CDBG program funds must be used for programs and projects benefiting low- and moderate-income residents or neighborhoods, to eliminate slums and blight, or to address community-wide emergency needs. HOME program funds must be used to create, retain or rehabilitate affordable housing. ESG funding must be used to improve the quality of life for the homeless or those at-risk of homelessness.

The main goals of both the CDBG and HOME programs are to address housing and related needs. Examples of eligible projects include neighborhood public improvements, housing rehabilitation programs, affordable housing creation, crime prevention, code enforcement, economic development and public services. Examples of ESG programs include essential services such as emergency health services, emergency shelter renovation/operations, housing relocation and stabilization services. Government and certified non-profit agencies may apply for project or program funding that benefits low- and moderate-income persons in Moreno Valley.

Questions on how these funds may be used and the application requirements may be directed to Isa Rojas or Patty Medina at 951.413.3450 or via e-mail at [Isar@moval.org](mailto:Isar@moval.org) or [Pattym@moval.org](mailto:Pattym@moval.org).

City of Moreno Valley  
 Financial & Management Services Department  
 Financial Operations Division  
 14177 Frederick Street  
 P.O. Box 88005  
 Moreno Valley, CA 92552-0805

Published on: January 2, 2017





### Community Development Block Grant (CDBG) Program



#### What is CDBG?

Each year, the City of Moreno Valley receives approximately \$2 million in Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) to perform a wide range of activities aimed at benefiting low- to moderate income residents including neighborhood revitalization, street improvements, code enforcement and economic development. Click on the links below for eligible and ineligible activities and a current list of CDBG funded activities.

- [List of Eligible and Ineligible Activities](#)
- [Public Works Projects and Priorities](#)

For more information about CDBG select a tab below

- Program Goals/Public Input
- CDBG Reports
- Being a CDBG Subgrantee

#### Being a CDBG Subgrantee

Non-profit agencies interested in receiving CDBG funds must submit a completed project application form to the Finance & Management Services Department, Financial Operations Division, in order to be considered. A Notice of Funding Availability is issued each year in December, with applications typically due in January of each year. Applicants may be asked to provide a brief presentation and answer questions. A technical review will involve an evaluation of whether the project is sponsored by a reputable agency with non-profit status, has a good track record, is financially feasible, and has a maintenance and operation commitment (if applicable). Please note that all organizations awarded CDBG funds (subgrantees) are required to comply with an outcome based performance measurement system. This includes monthly statistical reporting, but may also include gathering supplementary data and research.

- [2017-2018 Notice of Funding Availability](#)
- [Fiscal Year 2017/2018 Application for Funds](#) (Due Date is January 30, 2017)

Watch this informative video on how to apply



#### Subgrantee Resources

- [HUD Resources](#)
- [Documentation Required for Retrospective Checkoff](#)
- [Subgrantee Payment Request](#)
- [Public Works Agency Budget Amendment Form](#)
- [Income Verification Form](#)
- [Notice on Household Income](#)

[http://www.moreno-valley.ca.us/city\\_hall/departments/fin-man-serv/np-cdbg.shtml](http://www.moreno-valley.ca.us/city_hall/departments/fin-man-serv/np-cdbg.shtml)

4/13/2017

**Isa Rojas**

**From:** Natalia Lopez  
**Sent:** Wednesday, January 11, 2017 4:15 PM  
**To:** 'mfrench@familyserivca.org'; 'robinson@familyserivca.org';  
 'lcrawford@polministries.net'; 'ljarman@polministries.net'; 'hopeforlife@gmail.org';  
 'ncollins@operationsafehouse.org'; 'edwoolfolk@adv-besafe.org'; 'BCarroll@adv-besafe.org'; 'yl@aol.com'; 'Wbx2@sbcglobal.net'; 'dsutton@casariversidecounty.org';  
 'gbaker@casariversidecounty.org'; 'kherrera@casariversidecounty.org';  
 'lowprofit@ymail.com'; 'swright@fairhousing.net'; 'jthough@capriverside.org';  
 'mrsbarkindo@hotmail.com'; 'Vvizard@musicchanginglives.org'  
**Cc:** Isa Rojas  
**Subject:** City of Moreno Valley 2017/18 Grant Application Workshop

Hello Everyone,

You are invited to attend the City of Moreno Valley's FY 2017/18 Grant Application Workshop this Friday, January 13, 2017 at 10:00 a.m. in the City Council Chamber, located at 14177 Frederick Street, Moreno Valley, CA 92553. The workshop will cover topics as it pertains to the CDBG, HOME, and ESG Request for Proposal for FY 17/18 and will address any questions you may have. Hope to see you all there!

**City of Moreno Valley 2017/18 Grant Application Workshop**

Date: Friday, January 13, 2017

Time: 10:00 a.m.

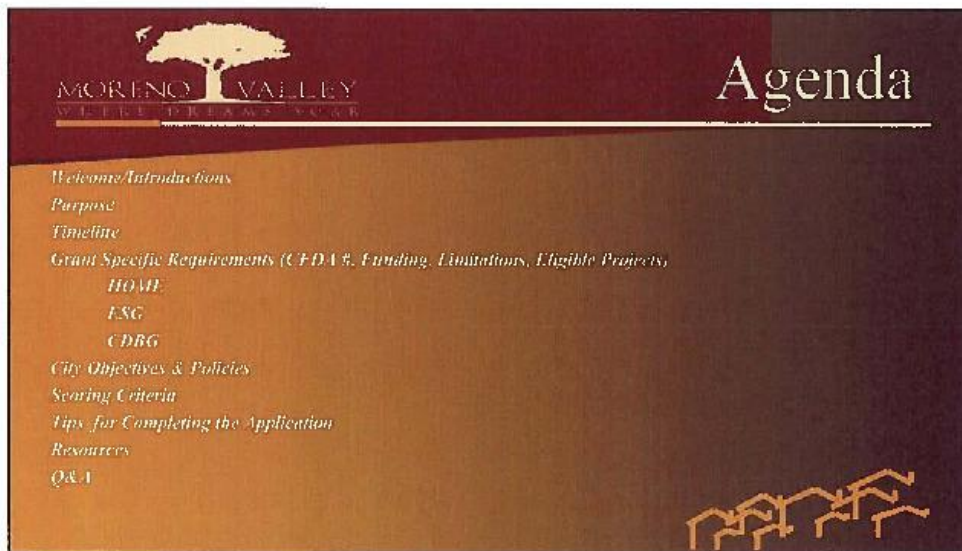
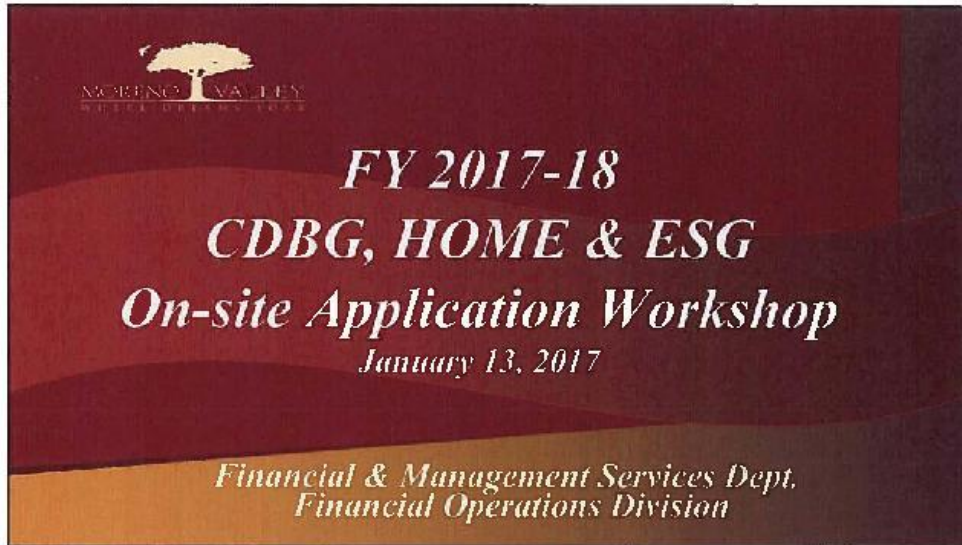
Location: Council Chamber 14177 Frederick Street, Moreno Valley CA 92553


Thank you.

**Natalia Lopez**

Part time temp  
**Financial & Management Services**  
**City of Moreno Valley**

p: 951.413.3449 | e: natalia@moval.org | w: www.moval.org  
14177 Frederick St., Moreno Valley, CA 92553






## Welcome & Intro

**City Staff:**

- Isa Rojas, Management Analyst**
- Diana Vasquez, Management Assistant**
- Patricia Medina, Management Aide**
- Zaskia Ruiz, Willdan Financial Services**




## Purpose

- 1. Discuss requirements**
- 2. Help you navigate the application packet**
- 3. Ultimately, recommend projects for inclusion in the City's FY17/18 Annual Action Plan**




## Timeline

### 2017-2018 Annual Action Plan & Citizen Participation Schedule

December 7, 2016	Finance Subcommittee Meeting to introduce 2017-18 Action Plan Schedule
January 1, 2017	Post Notice of Funding Availability (NOFA) at City website locations and e-mail partners on steps to:
January 2, 2017	Publication of Notice of Funding Availability/Agreement <a href="https://www.morenovalley.org/DocumentCenter/View/1004/NOFA">APPLY YOUR APPLICATION ONLINE</a>
January 2, 2017	Make announcement of application availability via e-mail, news, Press releases, City website, Facebook, City radio channel, etc.
January 3, 2017	Application Workshop available online
January 13, 2017	In Person Application Workshop (satellite date)
January 30, 2017	Application Close from 10:00 a.m. until 5:00 p.m. (online)
February 7, 2017	Public Hearing 1: Public Hearing to Adopt Disposition Tables & Conduct Community Needs Comments
Jan. 21 - Feb. 13, 2017	Initial Review of Applications
February 28, 2017	California Statewide Committee Meeting Open to Applicants. This meeting shall provide applicants an opportunity to explain responses to issues and allow TRC to ask questions, questions directly
February 28, 2017 - March 30, 2017	Plavense County Commission of Care to Review Proposed ESG activities
March 21, 2017	Public Hearing to Approve Projects for inclusion in FY 2017-18 Action Plan
April 2, 2017	Beginning of 30 Day Action Plan Public Comment/Review Period
May 6, 2017	Close of 30 - Day Action Plan Public Comment/Review Period
May 9, 2017	Public Hearing 2 to Approve FY 2017-18 Action Plan
May 16, 2017	Adopted of 2017-18 Action Plan to HUD

## Deadline



**Applications available on**  
**January 2, 2017**  
**The Deadline is Monday,**  
**January 30, 2017, 5:00 p.m.**



## Estimated Funding

**The Office of Housing & Urban Development (HUD) issues the City of MV:**


- ❖ **Community Development Block Grants (CDBG)**
- ❖ **Home Investment Partnership (HOME)**
- ❖ **Emergency Solutions Grant (ESG)**

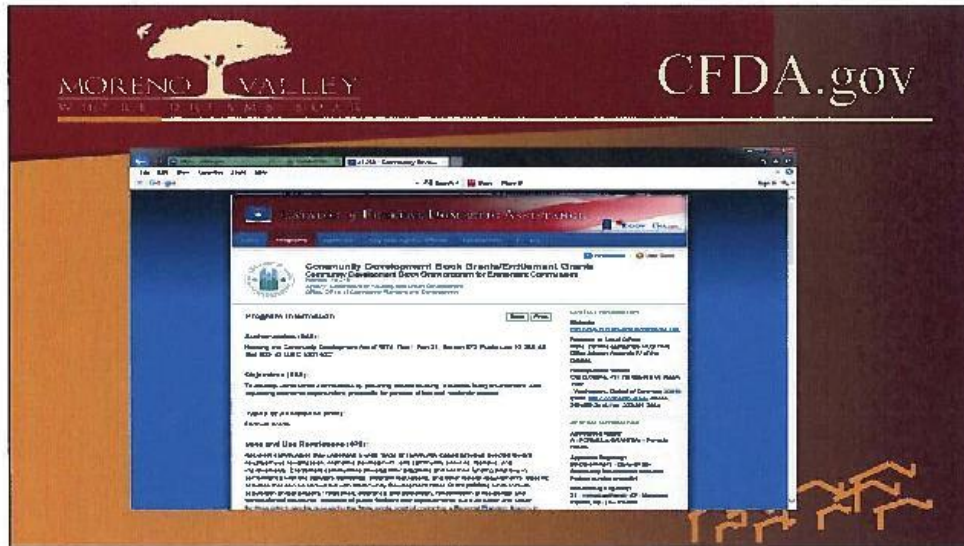



## Estimated Funding

**Entitlement Funding received in FY 2016-17:**

- ❖ **CDBG (CFDA 14.218) - \$1,932,762**
- ❖ **HOME (CFDA 14.239) - \$527,298**
- ❖ **ESG (CFDA 14.231) - \$181,852**





## Home Investment Partnership Programs

### Grant Purpose

- To expand the supply of decent, safe, sanitary, and affordable housing, primarily rental housing.
- To strengthen the ability of state and local government to provide housing.
- To assure that federal housing services, financing, and other investments are provided to state and local governments in a coordinated, supportive fashion.
- To expand the capacity of nonprofit community based housing development organizations (CHDO's).
- To leverage private sector participation in financing affordable housing





## Home Investment Partnership Programs

### Estimated Funding

Fiscal Year 2016-2017 Allocation	HOME
Planning and Administration Cap (10% of annual grant)	\$52,728.80
Mandatory CHDO set-aside (15% of annual grant)	79,094.70
Available for Other Activities	395,473.50
<b>TOTAL Allocation</b>	<b>\$527,298.00</b>



14

## Home Investment Partnership Programs

### Eligible Activities (page 16)

- Incentives provided by Participating Jurisdictions (the City of Moreno Valley is a Participating Jurisdiction) to develop and support affordable rental housing and homeownership affordability through acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing (including manufactured housing).
- Operating expenses and capacity building costs for eligible Community Housing Development Organizations (CHDO).
- Eligible administrative and planning costs.



15

## Emergency Solutions Grant

### Grant Purpose

HUD issues Emergency Shelter Grant (ESG) grants to cities to assist, protect, and improve living conditions for the homeless. Specifically, the ESG program provides funding to:

- Engage homeless individuals and families living on the street;
- Improve the number and quality of emergency shelters for homeless individuals and families;
- Help operate these shelters and provide essential services to shelter residents;
- Rapidly re-house and provide essential services to homeless individuals and families; and
- Prevent families and individuals from becoming homeless and provide essential services to those at risk of homelessness.



14

## Emergency Solutions Grant

### Estimated Funding Available

Fiscal Year 2016-2017 Allocation	ESG
Planning and Administration Cap (7.5% of annual grant)	\$13,538.90
Available for Other Activities	168,213.10
<b>TOTAL Allocation</b>	<b>\$181,852.00</b>



14

## Emergency Solutions Grant

### Eligible Activities (page 18), Also ESG Quick Reference Guide

- Street Outreach
- Emergency Shelter
- Rapid Re-Housing
- Homelessness Prevention
- HMIS



18

## Emergency Solutions Grant

### Other Requirements

- Minimum grant level of \$75,000 is required.
- The City prefers that total employee compensation & other overhead costs directly related to carrying out ESG activities not exceed 30% of an overall award amount
- A maximum of 60% of the City's ESG allocation may be used for street outreach and emergency shelter
- Match Requirements – Federal regulations require a 100% match for the ESG program. In-kind volunteer hours is limited to 25% of the full match requirement.
- Participation in HMIS
- Consultation with the Continuum of Care (CoC)
- Written Standards for providing ESG assistance



19

## Community Development Block Grant

### Grant Purpose

To develop viable urban communities by providing decent housing, a suitable living environment, and expanded economic opportunities, principally for persons of low and moderate income.



27

## Community Development Block Grant

### Funding Available

Fiscal Year 2016-2017 Allocation	CDBG
Planning and Administration Cap (20% of annual grant)	\$386,552.40
Public Services Cap (15% of annual grant)	289,914.30
Available for Other Activities (65%)	1,256,295.30*
<b>TOTAL Allocation</b>	<b>\$1,932,762.00</b>



28

## Community Development Block Grant

### Eligible Activities

CDBG funds may be used for activities which include, but are not limited to:

- Acquisition of real property
- Relocation and demolition
- Rehabilitation of residential and non-residential structures
- Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes
- Public services, within certain limits
- Activities relating to energy conservation and renewable energy resources
- Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities



D



## CDBG National Objectives

All CDBG activities must qualify as meeting one or more of the following three national objectives:

Objective #1. Activities Benefiting Low- to-Moderate income Persons and/or Households

Objective #2. Activities Which Aid in the Prevention or Elimination of Slums or Blight

Objective #3. Activities Designed to Meet Community Development Needs Having a Particular Urgency




## Program Beneficiaries

- Grant Programs must serve the low-to-moderate income
- The definition of a low-to-moderate income person or household is one having an income equal to or less than the Section 8 lower income limits established by HUD

21

## National Objective 1



- ❖ A minimum of 70% of the City's total annual allocation must be used to benefit low-to-moderate income persons
- ❖ The definition of a low-to-moderate income person or household is one having an income equal to or less than the Section 8 lower income limits established by HUD
- ❖ Income Chart on page 8



## Meeting National Objective 1

**National Objective 1 can be met by providing:**


- **Direct Benefit Activities**
- **Area Benefit Activities**





## Direct Benefit

**Direct benefit can be met by providing:**



- **Public Services Activities**
- **Economic Development Activities**






## Direct Benefit, Public Services

1. Examples of public services include crime prevention/public safety, homeless services, recreation and youth programs, and specialized counseling
2. At least 51% of a Public Service activity's clientele must be documented as low-to-moderate income persons.
3. Public service projects must be a new service or an increase in the existing level of services.





## Direct Benefit, Econ. Dev.

1. Economic development activities include endeavors aimed at increasing or maintaining the level of business activity in the City.
2. Activities must create or retain permanent jobs, of which at least 51% must be made available to low-to-moderate income persons.







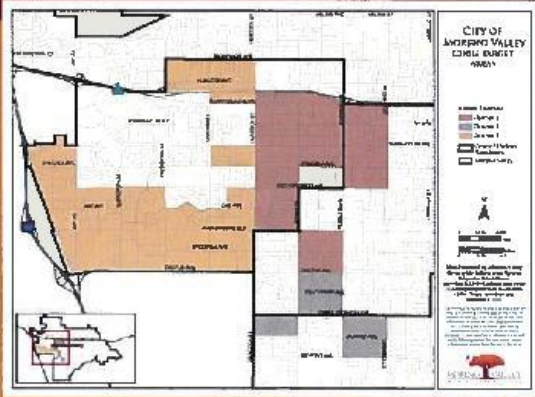


## Area Benefit

- At least 51% of area residents must be LMI
- Area served must be primarily residential
- Examples: Code Enforcement, Street Improvements

## CDBG Target Areas




**CITY OF MORENO VALLEY  
CDBG TARGET AREAS**

Legend:

- Zone 1 (Orange)
- Zone 2 (Red)
- Zone 3 (Grey)

Scale: 1 inch = 1 mile



North Arrow



## National Objective 2

**Activities Which Aid in the Prevention or Elimination of Slums or Blight**


- ❖ Project or activity must eliminate slum or blight within the Target Area
- ❖ Projects outside of a slum or blighted area may still qualify a “spot basis” if they propose to eliminate substandard conditions detrimental to public health and safety





## National Objective 3

**Urgent Need**

- ❖ Project or activity must alleviate conditions that pose a serious and immediate threat to the health or welfare of a community
- ❖ Normally triggered by state of emergency or natural disaster







## City's Objectives & Policies

---

**City's Objectives & Policies, pages 24**

- ❖ **Public Service Priority Ranking to be reviewed by Council on Feb 7, 2017, page 26**
- ❖ **Ranking based on community input and reports**
- ❖ **Final awards are made by the City Council based on identified priorities, application submission, (for return applicants) consideration of past performance**





## Objectives & Policies, Cont.

---

**Public Services Ranking within the Public Service Objective:**

1. **'Basic Needs' Related Social Services Programs (such as but not limited to emergency food, shelter (homelessness), and utility assistance)**
2. **Community Public Safety Programs**
3. **Programs offering Low-Cost Transportation**
4. **Employment Services/Programs and Job (Skills) Training**
5. **Free/Low-Cost programs for School-Aged Youth**






## Grant Policies


**Newest Policies:**


1. Three (3) years of grant management experience preferred
2. Possibility of extending a contract with a subgrantee for 1-year
3. ESG Match and Cost Policies

## Scoring Criteria


1. Administrative Capacity (10 points):  
Experience/Past Performance  
Organization and Staffing
2. Identification/Analysis of Local Needs (15 points)  
Documentation of Local Need  
Identification and Priority of Need based on City's Consolidated Plan and Community Development Objectives
3. Program Design (15 points):  
Clear and Reasonable Methodology  
Goals Clearly Stated & Attainable  
Service Levels Measurable
4. Program Budget (10-15 points):  
Reasonable Budget/ Leveraging of Funds  
Effectiveness of Match/ Enhancement of Essential Services (ESG only - 5 points)
5. Technical Quality of Application (5 points)
6. Bonus Points (10 points):  
Collaboration





## Citizen Participation

- **A City Grant Requirement**
- **Written Plan in Application Booklet**
- **Covers Citizen Participation throughout Grant Process**
- **Substantial Amendments (page 36)**



## Application Instructions


- **Applications Due Jan. 30, 2017, 5:00 pm**
- **Submit Early**
- **E-mail Submittals Encouraged**






## Multiple Proposals

- **May apply for more than one funding source**
- **May submit multiple proposals for a single funding source**
- **Please submit separate applications for each proposal**

## Application Document

- **Not all sections applicable**
- **Submit all application items requested in Section II of each application**
- **Additional pages okay**







## Evaluation Process

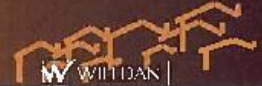
**Layers of Reviews:**

1. Initial Review for completeness & eligibility; Ineligibility communicated immediately
2. Technical Review Committee scoring based on Evaluation Criteria listed on page 45
3. Finance Subcommittee Review and Recommendation
4. Final Reviews and Selections by City Council

## Application Tips

- Research and review the grant and the applicable requirements
- Know the objectives for the City
- Develop a realistic work plan for the grant – are the performance goals tangible?
- Proposed budget – are the proposed costs realistic and allowable for the grant and program purpose?
- Clearly answer the questions and provide all requested documentation.






## Federal Requirements

**Subgrantees will be held to Federal Grant Requirements**

**ESG** - <https://www.hudexchange.info/esg/esg-law-egulations-and-notices/>

**HOME** - <https://www.hudexchange.info/programs/home/home-laws-and-regulations/>

**CDBG** - <https://www.hudexchange.info/community-development/cdbg-laws-and-regulations/>





## Federal Requirements

**OMB Circular 2 CFR 200 applies to all 3 programs**

OFFICE OF MANAGEMENT AND BUDGET'S  
UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES,  
AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

**Can be found at:**  
<http://www.ecfr.gov/cgi-bin/text-idx?node=2:1.1.2.2.1>







## Subgrantee Agreements

- **Written commitment based on approved application/proposal**
- **Shall stipulate all local & federal requirements**
- **Agreement is for indicated period**
- **Required to execute Agreement:  
Scope of Services, Budget, Approved Insurance**




## Agreement Stipulations

- **Use grant funds only on eligible activities & for eligible costs only**
- **Programs managed on REIMBURSEMENT basis –  
No advances; No checks issued upon award**
- **Documentation of actual expenses must be included with requests for payment**






## Agreement Stipulations


**Subgrantee will be responsible for proper:**

- Financial Management Systems
- Conflict of Interest Policy
- Procurement
- Recordkeeping
- Section 3 (as applicable)
- and more...

## Subgrantee Reporting

- Monthly Performance Reports are mandatory
- Reports are customized for your program/activity
- Shall capture needed statistical data such as the number of low-income served and the race and ethnicity of each participant






## Subgrantee Monitoring


**City shall perform monitoring to establish how well the non-profit is complying with requirements:**

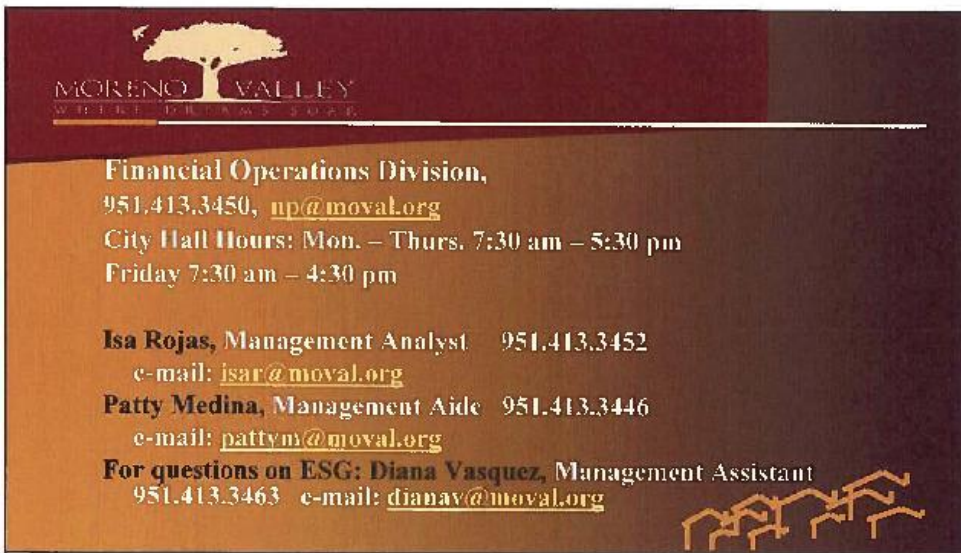
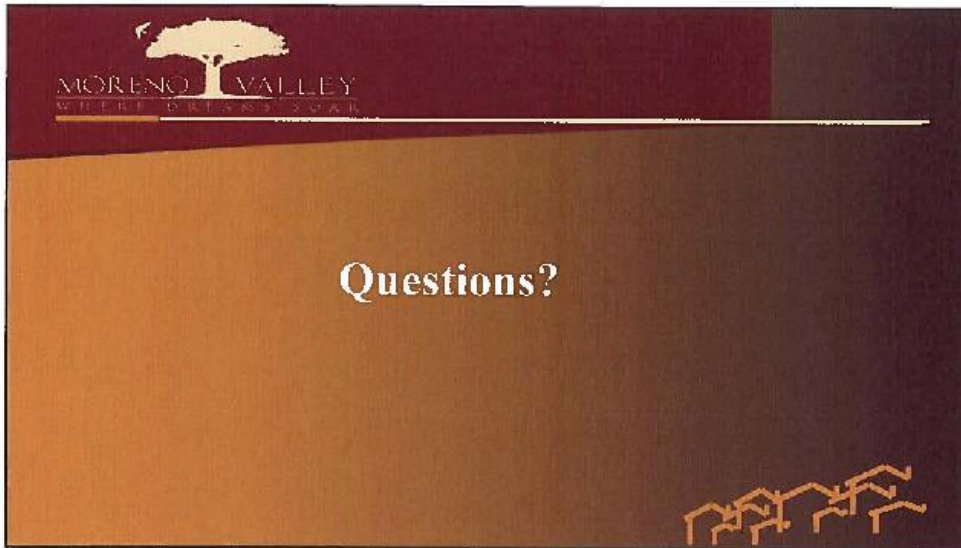
- **DESK REVIEWS** - City staff conducts monthly desk reviews of Subgrantee programs as reports and reimbursement requests are submitted
- **ON-SITE VISITS** - Random on-site visits to be conducted once a year. Consist of tour of facility, short interviews with key staff to discuss internal controls, review of financial and client records

## Important Dates

- **Applications Due: Jan. 30, 2017, 5:00 pm**
- **Technical Review Mtg., Feb. 28, 2017**
- **2017-18 Action Plan & Citizen Participation Schedule, page 40**
- **Meetings Subject to Change**





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38 views

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Published on Jan 16, 2017  
2017 CDBG Online Workshop

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City of Moreno Valley  
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**City Council April 4th 2017**  
City of Moreno Valley  
1 view NEW



**Study Session April 11th 2017**  
City of Moreno Valley  
1 view NEW



**Study Session March 28th 2017**  
City of Moreno Valley  
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**Pets of the Week S04 E02 Belinda & Marjory**  
City of Moreno Valley  
11 views NEW



**Draymond Green Goes Undercover to Sell a House**  
Golden State Warriors  
Recs awarded for you 1 NEW



**2017 4th of July Vendor PSA**  
City of Moreno Valley  
No views NEW



**City Focus 7**  
Marian Lopez  
8 views NEW



**2017 4th of July Parade Entry PSA**  
City of Moreno Valley  
5 views NEW



**Pets of the Week S04 E01 Hudson & Snowball**  
City of Moreno Valley  
107 views NEW

**Fayetteville City Council Meeting - March 13 2017**  
City of Fayetteville, NC Govt  
157 views

10/22

<https://www.youtube.com/watch?v=xG391VV3tdY>

4/13/2017

# New year ushers in new driving laws

This New Year has brought with it a host of new driving laws that will affect motorists in the region. The laws, which take effect on Jan. 1, are designed to improve road safety and reduce traffic fatalities.

One of the most significant changes is the implementation of a new traffic law that prohibits drivers from using their cell phones while driving. This law is a direct result of the state's recent decision to ban texting while driving.

Another major change is the introduction of a new traffic law that prohibits drivers from driving under the influence of alcohol. This law is a direct result of the state's recent decision to increase the penalties for driving under the influence.

The new laws are part of a broader effort to improve road safety and reduce traffic fatalities. The state's Department of Transportation has estimated that there are approximately 10,000 traffic fatalities each year in the state.

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**NEW CAR SALES**  
The new car sales market is expected to be strong in 2017. The industry is projected to sell approximately 15 million new cars in the United States this year.

**TRUCK SALES**  
Truck sales are also expected to be strong in 2017. The industry is projected to sell approximately 1 million new trucks in the United States this year.

**SALES**  
Overall sales are expected to be strong in 2017. The economy is projected to grow at a rate of 2.5% this year.

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**RADIUM**  
Radium is a radioactive element that is used in various applications. It is a member of the actinide series and is found in the Earth's crust.

**HEAL**  
Healing is a process that involves the body's natural ability to repair itself. It is a complex process that involves many different factors.

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**DEEP ONE**  
Deep one is a type of fish that is found in the deep sea. It is a large, deep-sea fish that is known for its bioluminescence.

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Deep one is a type of fish that is found in the deep sea. It is a large, deep-sea fish that is known for its bioluminescence.

# LIFE SENTENCE GETS DROPPED TO 19 YEARS

### A Montice woman is one of 430 federal prisoners in drug cases to receive pardons by Obama.

ONE DAY AFTER THE PRESIDENT signed the pardon, the woman, who had been sentenced to life in prison for her role in a drug case, was released from federal custody.

The woman, who had been sentenced to life in prison for her role in a drug case, was released from federal custody.

The woman, who had been sentenced to life in prison for her role in a drug case, was released from federal custody.



Sheena

# Rain damage forcing costly work in Beaumont

### Hard repairs of almost \$450,000 are needed at a former school used as a holding facility for stray animals.

BEAUMONT CITY MANAGER Steve Dierke said the city is facing a "significant" amount of rain damage to a former school building used as a holding facility for stray animals.

The damage, which includes roof leaks and structural issues, is estimated to cost about \$450,000 to repair.

The city is currently in the process of assessing the damage and determining the best course of action.

and other companies... The city is currently in the process of assessing the damage and determining the best course of action.

The city is currently in the process of assessing the damage and determining the best course of action.

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**THE PRESS-ENTERPRISE**

Subscription information and contact details.

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**CITY OF MORENO VALLEY NOTICE OF PUBLIC HEARING**

COMMUNITY DEVELOPMENT AND ECONOMIC DEVELOPMENT DEPARTMENT

PLANNING AND ZONING COMMISSION

REGULATORY AFFAIRS DIVISION FOR RESCAL PLAN 20170207

The City Council will meet to discuss the Rescal Plan 20170207.



## CITY OF MORENO VALLEY NOTICE OF PUBLIC HEARING

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), EMERGENCY SOLUTIONS GRANT (ESG) & HOME PROGRAMS OBJECTIVES AND POLICIES FOR FISCAL YEAR 2017/2018

The City Council of the City of Moreno Valley will hold a **PUBLIC HEARING** to adopt proposed Objectives and Policies for the City's Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnership Programs for FY 2017/18 (Program Year July 1, 2017 through June 30, 2018). The Objectives and Policies define the funding priorities and project selection criteria used for the City of Moreno Valley's CDBG, HOME, and ESG Programs. The Objectives provide specific project/program selection criteria. The public is invited to attend and provide input on the Objectives and Policies as well as other community and housing needs.

**The PUBLIC HEARING will be held on Tuesday, February 7, 2017 at 6:00 p.m. at the following location:**

**City Council Chambers  
Moreno Valley City Hall  
14177 Frederick Street  
Moreno Valley, CA 92552**

**The general public is encouraged to attend.** If unable to attend, comments may be provided by contacting the Financial Operations Division at (951) 413-3449 or e-mailing [np@moval.org](mailto:np@moval.org).

*Upon request, this invitation public notice will be made available in appropriate alternative formats to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in these activities should direct such requests to Guy Pegan, ADA Coordinator, at 951.413.3120 at least 72 hours before the activity. The 72-hour notification will enable the City to make reasonable arrangements to ensure accessibility and participation in this meeting or event.*



## Grantee Unique Appendices

**HUD Question: Describe agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies, and other entities**

City Response:

The City's 2017-18 Citizen Participation process allows for a large number of groups, residents, local service providers, government entities and others to provide input during the funding allocation process, including:

Residents

- Moreno Valley Residents

Community Organizations

- Moreno Valley Church Groups
- Citywide Coalition Group

Local Non-Profit Organizations

- Health to Hope Clinics
- PW Enhancement Center
- United States Veteran's Initiative
- Discovery Christian Church
- The Salvation Army
- Immanuel House
- Silence Aloud
- Haven Resolve
- Sigma Beta Xi, Inc.
- House of the LORD Christian Fellowship
- New Direction Church
- Al Rahma, Inc.
- Assistance League of Riverside
- Boys & Girls Club of Greater Redlands-Riverside
- Catholic Charities San Bernardino & Riverside Counties
- Family Services Association (FSA)
- Friends of Moreno Valley Senior Center, Inc.
- GRID Alternatives
- Music Changing Lives

- Operation SafeHouse, Inc.
- Path of Life Ministries
- Quinn Community Outreach Corp. (QCOC)
- Riverside Area Rape Crisis Center
- The Hole in the Wall, Inc.
- SBDC

#### Local Affordable Housing Developers

- Habitat for Humanity Riverside
- Riverside Housing Development Corporation

#### Fair Housing Practitioners

- Fair Housing Council of Riverside County, Inc.

#### Surrounding Jurisdictions

- City of Hemet
- City of Temecula
- City of Riverside

#### County Officials

- Riverside County Housing Authority
- County of Riverside, Department of Public Social Services (DPSS) Adult Services Division - Homeless Programs Unit
- Riverside County Continuum of Care, Membership

#### City Officials

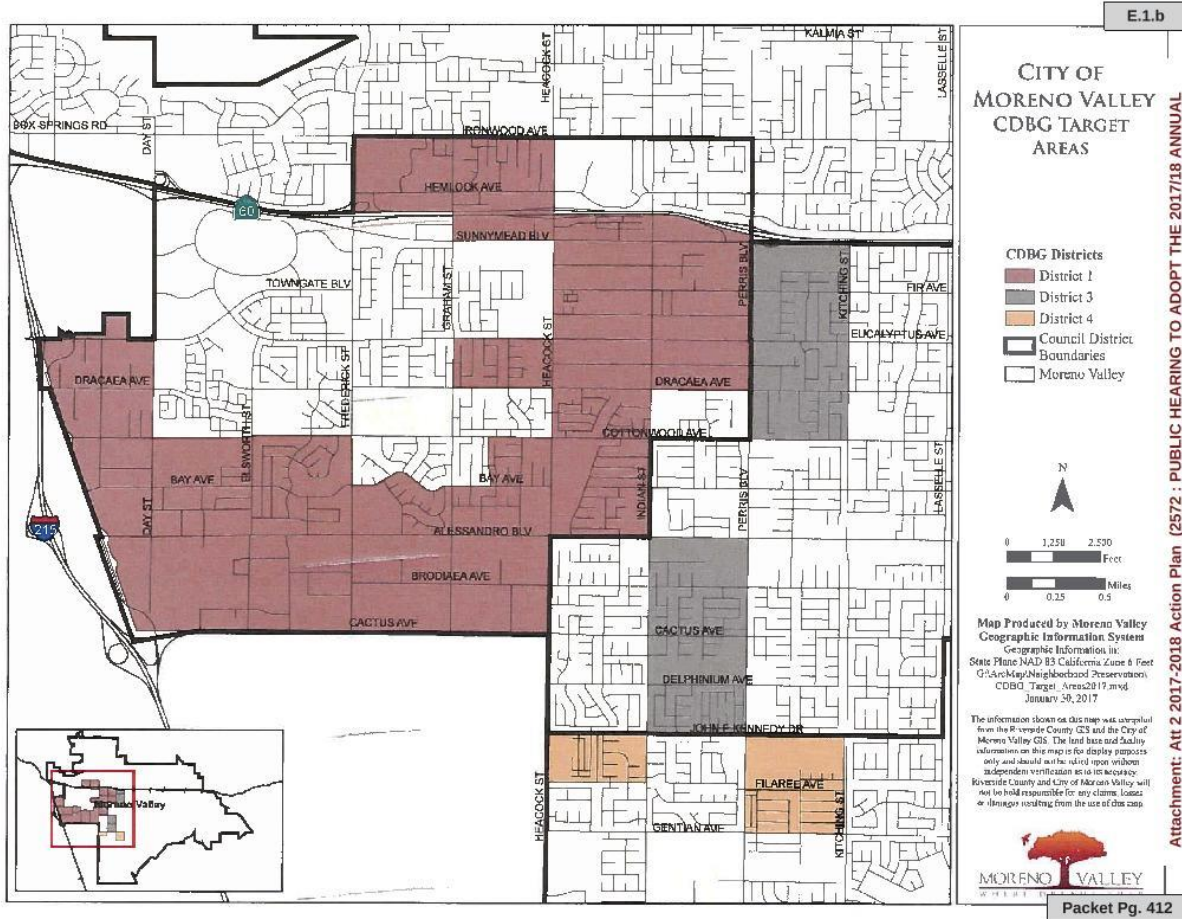
- City of Moreno Valley Mayor & Council
- Moreno Valley Police Dept.
- City of Moreno Valley, Parks and Community Services Dept.
- City of Moreno Valley, Community Development Dept.
- City of Moreno Valley, Public Works Dept.
- City of Moreno Valley, Financial & Management Services Dept.
- City of Moreno Valley, Economic Development Dept.

Annual Action Plan  
2017

11

OMB Control No: 2506-0117 (exp. 07/31/2015)

Attachment C: Current CDBG Target Area Map



## Attachment D: List of City Owned Parcels

City of Morneo Valley  
LIST OF CITY OWNED PARCELS  
(Land Held for Redevelopment)  
FY 2017-18

<u>Description/Address</u>	<u>APN</u>
22010 Alessandro Blvd	APN 291-191-005
Perris Blvd (in Sheila St Neighborhood)	APN 486-084-006
Perris Blvd (in Sheila St Neighborhood)	APN 486-084-011
24108 Fir Avenue	APN 481-130-022
24124 Fir Avenue	APN 481-130-023
24176 Atwood	APN 482-020-058
24214 Atwood	APN 482-020-056
Cottonwood and Indian	APN 482-161-021
Cottonwood and Indian	APN 482-161-022
Cottonwood and Indian	APN 482-161-023
Cottonwood and Indian	APN 482-161-024
24181 John F Kennedy	APN 485-032-013
Eucalyptus	APN 481-270-058
Graham Street	APN 292-202-044
Graham Street	APN 292-202-045



# **EMERGENCY SOLUTIONS GRANT (ESG) WRITTEN STANDARDS v.2.1**

Street Outreach  
Emergency Shelter  
Rapid Re-Housing  
Homelessness Prevention

**DEFINITIONS:**

**Certification** means a written assertion, based on supporting evidence that must be kept available for inspection by HUD, by the Inspector General of HUD, and by the public. The certification shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice and opportunity for comment.

**City** means the City of Moreno Valley and/or its staff.

**Consolidated Plan** means the plan prepared in accordance with 24 CFR Part 91.

**Grantee** means the legal entity to which HUD awards an ESG grant and which is accountable for the use of the funds provided. In this case, the City of Moreno Valley is the Grantee.

**Homeless** means an individual or family which is considered homeless as determined under Section 103, 42 USC 11302 of the McKinney Vento Act, as amended by the HEARTH Act (24 CFR 576.2) under one of the following four categories:

- 1) Lacks a fixed, regular and adequate nighttime residence which includes a subset for an individual who resided in an emergency shelter or a place not meant for human habitation and who is exiting an institution where he or she temporarily resided for 90 days or less (i.e.: residing in places not meant for human habitation, such as cars, parks, sidewalks, and abandoned buildings, or on the street);
- 2) Individuals and families who will imminently lose their primary nighttime residence (within 14 days of the date of application for homeless assistance) (i.e.: court order to vacate, lack of resources to continue staying in a hotel or motel, or no longer allowed by owner or renter of housing to stay) and no subsequent residence had been identified, and the individual or family lacks the resources or support networks needed to obtain other permanent housing.. This includes persons residing in an emergency shelter but not transitional housing;
- 3) Unaccompanied youth under 25 years of age and families with children and youth who are defined as homeless under the other federal statutes who do not otherwise qualify as homeless under these definitions but who:
  - i. Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
  - ii. Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
  - iii. Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
  - iv. Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development

(GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

- 4) Individuals and families who are fleeing, or are attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individuals or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary residence; has no other residence; and lacks the resources or support networks (e.g: family, friends, faith-based or other social networks) to obtain other permanent housing.

**Housing** – ESG Programs may offer a household the opportunity to choose its neighborhood (including the school district) as well as its type of housing (such as a single-family home, apartment, duplex, garden-style unit, mobile home, etc.) within the City of Moreno Valley however, the housing selected is subject to housing quality and occupancy requirements/standards as set forth in the City's ESG Program Guidelines.

**HMIS** means Homeless Management Information System.

**HUD** means the U.S. Department of Housing and Urban Development.

**At Risk of Homelessness** means as the term is defined by Part 24 of the Code of Federal Regulations – Emergency Solutions Grant Program (24 CFR 576.2). For the purposes of this program is defined as:

- (1) An individual or family who:
  - i. Has an income at 30% of median family for the area, as determined by HUD,
  - ii. Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place described in paragraph (1) of the definition of homeless, and
  - iii. Meets one of the following conditions:
    - (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
    - (B) Is living in the home of another because of economic hardship;
    - (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
    - (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
    - (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
    - (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); or
    - (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved consolidated plan;

- (2) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 387(3) of the Runaway and Homeless Youth Act (42 U.S.C. 5732a(3)), section 637(11) of the Head Start Act (42 U.S.C. 9832(11)), section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6)), section 330(h)(5)(A) of the Public Health Service Act (42 U.S.C. 254b(h)(5)(A)), section 3(m) of the Food and Nutrition Act of 2008 (7 U.S.C. 2012(m)), or section 17(b)(15) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)(15)); or
- (3) A child or youth who does not qualify as “homeless” under this section, but qualifies as “homeless” under section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2)), and the parent(s) or guardian(s) of that child or youth if living with her or him.

**Non-profit sub-grantee** means any private non-profit organization to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of funds provided.

**Private non-profit organization** means an organization described in 26 United States Code (U.S.C.) 501(c) that is exempt from taxation under subtitle A of the Internal Revenue Code, has an accounting system and a voluntary board, and practices nondiscrimination in the provision of assistance.

**Program participant** means an individual or family with or without children that is provided ESG financial assistance or housing relocation and stabilization services through a rapid rehousing or prevention program. In this manual, the term “household” refers to individuals or families.

**Sub-grantee or Sub-recipient** means any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of the funds provided.

**Youth** means a person less than 25 years of age.

**Homeless Definitions:**

Additional reference information located at the following link:

[https://www.hudexchange.info/resources/documents/HEARTH\\_HomelessDefinition\\_FinalRule.pdf](https://www.hudexchange.info/resources/documents/HEARTH_HomelessDefinition_FinalRule.pdf)



### **Emergency Solutions Grant Standards**

The City of Moreno Valley (City) is responsible for coordinating and implementing a system-wide approach to meet the needs of the population and subpopulation experiencing homelessness within the City. Both the Emergency Solution Grant Rules and Regulations (ESG) and the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Continuum of Care Program Interim Rules state that the CoC, in consultation with recipients of ESG program funds within the geographic area,

- (1) Establish and consistently follow written standards for providing CoC assistance;
- (2) Establish performance targets appropriate for population and program type; and
- (3) Monitor recipient and sub-recipient performance.

In accordance with Title 24 of the Code of Federal Regulations (24 CFR) Part 578, City of Moreno Valley has developed the following written standards. These standards will apply to all projects that receive City, ESG funding and are intended as basic minimum standards to which subrecipients can make additions and/or enforce more stringent standards applicable to their own projects. In addition, all projects must comply with the Notice of Funding Availability (NOFA) under which the project was originally awarded and the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act. All programs that receive ESG funding are required to abide by these written standards.

### **Overview of Hearth Act**

- The Homeless Emergency and Rapid Transition to Housing (HEARTH) Act on May 20, 2009 amends the McKinney-Vento Homeless Assistance Act
- Changes allow for increased flexibility in who may be served and what activities may be carried out
- The HEARTH Act consolidates three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program and creates the Emergency Solutions Grant Program and the Rural Housing Stability Program.
- The focus changed from Homeless Shelter to Homeless Prevention.

### **ESG and CoC Coordination/Collaboration**

In collaboration with other ESG service providers, these written standards have been developed by ESG recipients, including the City of Riverside, City of Moreno Valley, and Continuum of Care (CoC) Membership. This collaboration allows for input on the standards and implementation process developed by organizations that directly provide homeless and housing services, Rapid Re-housing (R/R), and Homelessness Prevention (HP). The ESG Written Standards have been approved by the CoC, the County, and City ESG recipients. These written standards will be reviewed and revised, at a minimum annually or as needed, to continue to build upon and refine this document.

### **Housing First Model**

Irrespective of the program type, HUD encourages ESG Recipients and the COC to implement a housing first approach when providing housing assistance. The housing first approach prioritizes rapid placement, stabilization in permanent housing, and does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold).

Transitional housing and supportive service only projects may also be considered when using the housing first approach if they operate with low-barriers, work to quickly move people into permanent housing, do not require participation in supportive services, and for transitional housing projects do not

require any preconditions for moving into transitional housing.

#### **Universal Assessment**

All individuals will be assessed using a comprehensive, universal assessment tool called the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT). This tool guarantees that individuals' levels of need and eligibility determinations are made in an informed and objective manner.

#### **Homeless Management Information System**

All subrecipients are required to participate in the Homeless Management Information System (HMIS) per the ESG and CoC Interim Rule (24 CFR 576 and 578). HMIS provides an opportunity to document homelessness and helps to ensure coordination between service providers while avoiding duplication of services and client data.

#### **Data Sharing Requirement**

Data sharing is a multi-directional sharing relationship between multiple organizations. In order to systematically share data, the participating agencies must jointly establish a data sharing network formalized by the execution of guidelines, with the understanding they agree to the guidelines made by the HMIS Committee.

#### **Agreements**

The City of Moreno Valley (City) will enter into one or two year agreements with each sub-Recipient of ESG funding. In general; these agreements define:

- Key program components or activities (including benchmarks for success);
- The level of ESG funding;
- The anticipated source and amount of matching funds (24CFR 576.201) contributed by the agency/organization; and
- Documentation or reporting requirements. Receipt of Agreement and Terms

#### **Record Keeping**

Sub-recipients must establish and maintain standard operating procedures for ensuring that the ESG program funds are used in accordance with the requirements of the ESG program. All records (or copies of records) containing information related to ESG program funds and activities must be retained and kept accessible for four years after year funding was received. Records must include evidence of eligibility for each participant, income documentation, service records, Housing Quality Standards (HQS) inspections, rent reasonableness for each assisted unit, documentation of required matching funds, documentation of expenditures and evidence that required policies are in place.

Written procedures must be in place to ensure the security and confidentiality of all records pertaining containing personally identifying information of any individual or family who applies for and/or receives Emergency Solutions assistance.

#### **Expenditure Limits**

Funds used for street outreach and emergency shelter activities will be limited to the greater of:

- 60 percent of the County of Riverside's total current fiscal year (FY) grant for ESG; or
- the amount of FY 2010 ESG grant funds that were committed to street outreach and emergency shelter activities in FY 2010.

### **Guiding Statutes, Regulations and Circulars**

Financial management of federal grant programs, including the ESG is governed by a set of requirements that are contained in the following:

- Provisions in law, as set out in statutes;
- Regulations, which interpret and amplify the statute and are set out in the Code of Federal Regulations (CFR);
- Office of Management and Budget (OMB) Circulars, which in some cases have been reissued as part of the CFR.

### **Financial Management**

Grantees and recipient in the ESG program must ensure compliance with regulations and requirements pertaining to the following key areas of financial management outlined in Financial Management Systems (24CFR 85.20 and 24CFR 84.20-28) for the following areas:

- Usage of funds
- Internal controls
- Cash management
- Procurement Property
- Audits
- Required funding match
- Budget controls
- Accounting controls
- Asset controls

### **General Accounting System**

The purpose of 2 CFR Part 200 is to streamline the Federal Government's guidance on administrative requirements to more effectively focus Federal resources on improving performance and outcomes, while ensuring the financial integrity of the Federal programs in partnership with non-federal stakeholders (e.g., grantees and sub-recipients). OMB Circular 2 CFR 200 supersedes, consolidates, and streamlines requirements from eight (8) OMB Circulars: A-21, A-87, A-89, A-102, A-110, A-122, A-133, and A-50. Subrecipients are required to maintain a general accounting system. Accepted general accounting system includes:

- Cost Principals for State and Local Governments 2CFR Part 200
- Cost Principals for Non – Profit Organization 2 CFR Part 200
- Independent Single Audits - Recipients of individual or multiple Federal Awards that expend more than \$750,000 of federal funds with a one year period
- Records to be maintained for a minimum of three (3) years.

### **Accounting Controls**

Having accurate and comprehensive documentation of revenue and expenses is a regulatory requirement, and it is also a necessary part of a sub-grantee's organizational responsibilities. Accounting controls consist of procedures that enable sub-recipients of ESG funds to maintain accounting records that sufficiently identify the source and application of funds that flow through the sub-grantee's organization and, thereby, meet applicable standards. Most important of all, accounting records must be supported by source documentation.

### **Reimbursement Responsibilities**

Sub-recipients will be responsible to submit on a monthly basis a reimbursement request for qualified expenditures. The following must be included in the request as follows:

- Request cover page and summary page;
- Cancelled check or Bank statement;

- Invoice or Bill;
- Late Charges are not eligible;
- Proof of and source of matching funds for 50% of the amount invoiced. Rate of Reimbursement will be 50% of each invoice submitted;
- HMIS reporting.

The disbursement of ESG funds to the Sub-recipient shall be on a reimbursement basis only. There shall not be any advance or prepayment of funds.

Final reimbursement request must be submitted no later than the date specified on ESG agreement.

#### **Matching Funds Requirements**

The Sub-recipient must make matching contributions to supplement the Sub-recipient's ESG program in an amount that equals the amount of ESG funds provided by the Grantee. In other words, for every dollar provided through the ESG program, the Sub-recipient must contribute a dollar from another source to eligible ESG activities within the same funded programs.

Matching contributions may be obtained from any source, including any Federal source other than the ESG program, as well as state, local, and private sources. Additional requirements apply to matching contributions from a federal source of funds as follows: the recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant funds. If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

Matching funds must be provided after the date of that HUD signs the grant agreement.

#### **Recognition of Matching Requirements**

In order to meet the matching requirement, the matching contributions must meet all requirements that apply to the ESG funds provided by HUD.

- The matching contributions must be provided after the date that HUD signs the associated grant Agreement;
- For cash match, "provided" means when the funds are expended (or when the allowable cost is incurred);
- For in-kind match, it is the date the service (or other in-kind match source) is actually provided to the program or project;
- To count toward the required match for the sub-recipient's fiscal year grant, cash contributions must be expended for eligible activity costs within 24 months after the date HUD signs the grant agreement with the recipient;
- Contributions used to match a previous ESG grant may not be used to match a subsequent ESG grant;
- Contributions that have been or will be counted as satisfying a matching requirement of another federal grant or award may not count as satisfying the matching requirement of this section.
- The program participants served with matching funds must be entered into HMIS, and reported on the CAPER.

### **Eligible Types of Matching Contributions**

The matching requirement may be met by one or both of the following:

- **Cash contributions** – Cash expended for allowable costs of the sub-recipient, as defined in the Omni-Circular (2 CFR §200).
- **Noncash contributions** – The value of any real property, equipment, goods, or services contributed to the recipient's or sub-recipient's ESG program, provided that if the recipient or sub-recipient had to pay for them with grant funds, the costs would have been allowable. Noncash contributions may also include the purchase value of any donated building.

### **Program Participant Records**

In addition to the eligibility documentation required above, program participant records must include:

- documentation of the services and assistance provided to that program participant, including, as applicable, the security deposit, rental assistance, and utility payments made on behalf of the program participant;
- compliance with the applicable requirements for providing services and assistance to that program participant under the program components and eligible activities provisions where applicable, compliance with the termination of assistance requirement.

### **Documentation of Homelessness**

ESG sub-recipients are required to maintain adequate documentation of homelessness status to determine eligibility of persons served by the ESG program.

- A copy of this documentation must be maintained by the subrecipient in the client's or participant's file. Documentation includes 3-day notice to pay or quit, public agency written verification of homelessness, or self-certification of homelessness are examples of required proof to require and maintain in client file.

### **Qualifications of Homelessness**

A person is considered homeless only when he/she resides in one of the following places:

- In places not meant for human habitation such as a car, park, sidewalk, an abandon building, or on the street;
- In an emergency shelter;
- In transitional or supportive housing for homeless persons who originally came from the streets or emergency shelter; or
- In any of the above but is spending a short time (up to 30 consecutive days) in a hospital or other institution.

### **Monitoring and Site Visits**

Monitoring can take a number of forms and can include review of progress reports, telephone consultation, and performance of on-site assessments. The three basic goals for oversight and monitoring of the progress and performance of ESG grantees/recipients include:

- Ensure that ESG funds are used effectively to assist homeless individuals and families and that the basic ESG program goals are met;
- Ensure compliance with ESG regulations and program requirements in the usage of funds and in carrying out program activities; and
- Enhance and develop the management capacity of grantees or recipients.

### **Participation of Homeless Persons in Policy-Making and Operations**

ESG regulation [24 CFR 576.405] require that recipients of Emergency Solutions Grant funds must provide for the participation of not less than one homeless or formerly homeless persons in a policy-making function within the sub-recipient's organization. If the recipient is unable to meet this requirement it must instead develop and implement a plan to consult with homeless or formerly homeless persons in a policy-making function regarding any facilities, services, or other assistance that received funding under ESG. All sub-recipients of ESG funds are required to involve or encourage involvement of participants in the operation of an ESG-funded program or facility. ESG sub-recipients will be required to provide documentation during the City's monitoring visits of their efforts to seek the participation of the homeless or formerly homeless.

### **Termination of Participation and Grievance Procedures**

The City and sub-recipients may terminate assistance provided through ESG-funded activities to participants that violate program requirements. Written procedures must describe the specific program requirements and the termination grievance or appeal process; this should include the procedures for a participant to request a hearing regarding the termination of their assistance. The federal regulation at 24 CFR 576.402 describes the termination provision:

Termination of Assistance 24 OFR 576.402: Grantees and recipients may, in accordance with 42 U.S.C. 11375 (e), terminate assistance provided under this part to an individual or family who violates program requirements.

- (a) **In general.** If a program participant violates program requirements, the recipient or sub-recipient may terminate the assistance in accordance with a formal process established by the recipient or sub-recipient that recognizes the rights of individuals affected. The recipient or sub-recipient must exercise judgment and examine all extenuating circumstances in determining when violations warrant termination so that a program participant's assistance is terminated only in the most severe cases.
- (b) **Program, participants receiving rental assistance or housing relocation and stabilization services.** To terminate rental assistance or housing relocation and stabilization services to a program participant, the required formal process, at a minimum, must consist of:
  - (1) Written notice to the program participant containing a clear statement of the reasons for termination;
  - (2) A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
  - (3) Prompt written notice of the final decision to the program participant.
- (c) **Ability to provide further assistance.** Termination under this section does not bar the recipient or sub-recipient from providing further assistance at a later date to the same family or individual.

### **ESG Program Eligibility**

Eligibility for assistance under the ESG program depends on the housing or homeless status of the participant. All participants in ESG-funded programs must meet the applicable definition of homelessness or at-risk. The specific status needed to be eligible for assistance varies depending on the program component under which a program is operated. Homeless status can be classified as one of four categories under the applicable HUD definition: "literally homeless," "imminent risk of homeless," "Unaccompanied youth and families with children who are defined as homeless under other federal statutes" or "fleeing/attempting to flee domestic violence." as defined within the definitions section of this document.

Homelessness prevention programs may serve those at *Imminent risk of homelessness* or *Fleeing/attempting to flee domestic violence* (with incomes below 30% of the area median income (AMI)) and are also allowed to serve households that meet the definition of "at-risk of homelessness" as defined within the definitions section of this document.

ESG-funded programs must document that the household would experience homelessness but for the ESG assistance (i.e. a household would require emergency shelter or would otherwise become literally homeless in the absence of ESG assistance).

### **Five ESG Components**

The chart below reflects eligible clients and which of the five ESG funding components each group of clients is eligible for:

Component	Those Who Are Homeless	Those Who Are At Risk of Homelessness
1. Street Outreach	X	
2. Emergency Shelter	X	
3. Rapid Re-Housing	X	
4. Homeless Prevention		X
5. Homeless Management Information System (HMIS)	X	X

### **Standards for Programs Components**

#### **1. Street Outreach**

**Eligible Participants:** Unsheltered individuals and families, meaning those who qualify under paragraph (1)(i) of the definition of "homeless."

**Eligible Activities:** Essential services to eligible participants provided on the street or in parks, abandoned buildings, bus stations, campgrounds, and in other such settings where unsheltered persons are staying. Staff salaries related to carrying out street outreach activities is also eligible.

**Eligible Costs:**

- Engagement  
Activities to locate, identify, and build relationships with unsheltered homeless people for

the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.

- **Case Management**  
Assessing housing needs, and arranging/coordinating/monitoring the delivery of individualized services.
- **Emergency Health Services**  
Outpatient treatment for urgent medical conditions provided by licensed medical professionals in community-based settings (e.g., streets, parks, and campgrounds) to eligible participants unwilling or unable to access emergency shelter or health care facility.
- **Emergency Mental Health Services**  
Outpatient treatment for urgent mental health conditions by licensed professionals in community-based settings (e.g., streets, parks, and campgrounds)
- **Transportation**  
Travel by outreach workers, social workers, medical professionals or other service providers during the provision of eligible street outreach services.
- **Services to Special Populations**  
Address the special needs of homeless youth, victims of domestic violence and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless.

## 2. **Emergency Shelter**

**Eligible Participants:** Eligible Participants are individuals and families who are homeless. ESG funds may be used to provide essential services to persons in emergency shelters, major renovation of an emergency shelter, or conversion of a building into an emergency shelter, and shelter operating costs. Staff costs related to carrying out emergency shelter activities is also eligible.

**Eligible Activities:** Essential services apply to persons in emergency shelters, renovating buildings to be used as emergency shelters, and operating emergency shelters. Staff costs related to carrying out emergency shelter activities is also eligible.

### **Eligible Costs:**

- Essential Services
- Renovation
- Shelter Operations

#### **A. Essential Services**

Eligible costs to provide essential services to individuals and families who are in an emergency shelter are as follows:

- Case Management
- Life Skills
- Child Care
- Education Services
- Employment Assistance and Job Training
- Outpatient Health Services
- Legal Services
- Mental Health Services
- Substance Abuse Treatment Services Transportation
- Services for Special Populations



**B. Rehabilitation and Renovation**

Eligible costs include labor, materials, tools, and other costs for renovations. When ESG funds are used for renovations, other than major rehabilitation or conversion, the minimum period of use to be maintained as a shelter for homeless individuals and families is 3 years. If the rehabilitation costs of an emergency shelter exceeds 75 percent of the value of the building before rehabilitation (major rehabilitation) or if the costs to convert a building into an emergency shelter exceeds 75 percent of the value of the building after the conversion, then the minimum period of use is 10 years, including soft costs, or conversion of a building to be used as an emergency shelter. The maximum funding allowed is **\$5,000**.

**C. Operations**

Eligible costs are the costs of maintenance necessary for the operation of an emergency shelter. In the case when no appropriate emergency shelter is available for a homeless family or individual, a hotel or motel voucher will also be considered eligible. Additional eligible shelter operation costs include the following:

- Maintenance (including minor or routine repairs)
- Food
- Insurance
- Rent
- Furnishings
- Security
- Supplies necessary for the operation of the emergency shelter
- Fuel
- Utilities
- Equipment

**Note:** Emergency Shelter agencies must include in their policies and procedures the process of admission, diversion, referral and discharge including standards regarding length of stay and safeguards to meet the safety and shelter needs of special populations and individuals, and families who have the highest barriers to housing and are likely to be homeless the longest.

**3. Rapid Re-Housing**

The purpose of Rapid Re-housing is to serve participants who meet the criteria under paragraph (1) of the “homeless” definition in 24 CFR Part 576.2 or who meet the criteria under paragraph (4) of the “homeless” definition and live in an emergency shelter or other place described in paragraph (1) of the “homeless” definition.

Eligible participants are individuals and families literally homeless currently living in an emergency shelter or place not meant for human habitation.

Eligible activities include:

- Housing Relocation and Stabilization Services
- Short- and Medium-Term Rental Assistance

**4. Homelessness Prevention**

The purpose of Homelessness Prevention is to prevent persons from becoming homeless in a shelter or an unsheltered situation. Funding may also be used to help such persons regain stability

in their current housing or other permanent housing. Eligibility for services applies to individuals and families who are at imminent risk, or at risk, of homelessness, meaning those who qualify under paragraph (2) and (3) of the homeless definition (or those who qualify as at risk of homelessness found in 24 Part 576.2. Individuals and families must have an income at, or below, 30% of Area Median Income (AMI).

Eligible activities include the following:

- Housing Relocation and Stabilization Services
- Short- and Medium-Term Rental Assistance

**Housing Relocation and Stabilization Services**

The following guidelines apply to both Rapid Re-Housing and Homelessness Prevention:

FINANCIAL ASSISTANCE	SERVICES
Moving Cost	Housing Search & Placement
Rent Application Fees	Housing Stability Case Management
Last Month's Rent	Mediation
Utility Payments – Up to 24 months payments/ including up to 6 months arrears per service	Credit Repair
Security Deposit – Equal to no more than 2 months' rent	Legal Services
Standard Utility Deposit	

**Short- and Medium-Term Rental Assistance: Rapid Re-Housing/Homelessness Prevention**

Types of Rental Assistance	Length of Assistance
1. Short Term Rental Assistance	up to 3 Months
2. Medium Term Rental Assistance	4 to 24 Months
3. Payment of Rental Arrears (One-time payment up to 6 months arrears months, including late fees.)	

**Lease Requirements 24.CFR 576.107(5)**

In compliance with HUD requirements, City clarifies that to be permanent housing, the program participant must be the tenant on a lease for a term of at least one year that is renewable and is terminable only for cause. The lease must be renewable for terms that are a minimum of one month long. HUD has determined that requiring a lease for a term of at least one year that is renewable and terminable only for cause can assist program participants in obtaining stability in housing, even when the rental assistance is temporary.

### **Performance Standards**

The recipient must describe the performance standards for evaluating ESG activities which must be developed in consultation with the Continuum of Care.

Based on standards and goals of the local Continuum of Care, the City is proposing the following performance standards for the Emergency Solutions Grant:

#### **Performance Measures for Homelessness Prevention**

- a. A reduction in the number of homeless individuals and families seeking emergency shelter services.
- b. Expected Outcome: At least 35% of participants assisted will remain in permanent housing six (6) months after the last assistance was provided under ESG.

#### **Performance Measures for Homeless Rapid Re-Housing**

- a. A reduction in the reoccurrence of homelessness for individuals and families who exit the shelter system.
- b. Expected Outcome: At least 35% of participants assisted will remain in permanent housing six (6) months after the last assistance provided under ESG.

### ***A. Standard Policies and Procedures for evaluating individuals and families eligibility for assistance under Emergency Solutions Grant (ESG).***

#### **Building on Established HPRP Policies and Procedures**

The policies and procedures were originally established based on the provisions of HPRP assistance. The policies and procedures are now modified based on the checklist of required elements applicable only set forth in 24 CFR 576.400 (e)(1) and (e)(3) (91.220 (4)(vi)) and in collaboration with CoC standards will be adopted. These policies will be employed initially for the provision of ESG assistance, but will be refined as the new ESG program is implemented.

#### **Centralized Pre-Screening and Assessment Available at Multiple Locations**

The County of Riverside Continuum of Care (CoC) conducts a Coordinated Intake and Assessment System piloted through the 25 Cities Project, a partnership with HUD and the U.S. Department of Housing and Urban Development (HUD) to eliminate homelessness among veterans by 2016 and chronic homelessness by 2020. The pilot in the Greater City of Riverside Area was implemented countywide during 2015. Participating agencies are responsible for engaging chronically homeless individuals and families through the use of Housing Navigators and a standardized vulnerability assessment and intake process that provides referrals to a centralized housing system that places priority on those who are at highest risk with the most appropriate intervention **rather than** a "first come, first served" approach.

Individuals and families applying for ESG assistance must complete an eligibility pre-screening form. Pre-screening may be completed via phone, online, or at established locations, including emergency shelter locations. Individuals and families who meet established pre-screening requirements will be scheduled an appointment with a case manager for assessment and eligibility documentation.

**Basic Eligibility Requirements**

- **Initial Consultation & Eligibility Determination:** The applicant(s) must receive at least an initial consultation and eligibility assessment with a case manager or other authorized representative who can determine eligibility and appropriate type of assistance.

ESG clients must meet one of the following definitions of homelessness:

1. Literally homeless
2. At imminent risk of homelessness
3. Homeless under Federal Statutes
4. Fleeing/attempting to flee domestic violence

- **Income:** The household's total annual income must be below 30 percent of Area Median family Income for the area (AMI).
- **Housing Status:** Case files must document the current housing status of the household at application. Housing status will be verified through third party verification whenever possible. Self-certification of housing status will be considered on a case by case basis.
- **City of Moreno Valley Residency:** All households receiving Homelessness Prevention or Rapid Re-housing assistance under ESG must be residents of the City of Moreno Valley at time of application.
- **Unidentifiable financial resources and/or support networks:** In order to receive ESG rental financial assistance, applicants must also demonstrate the following:
  1. No appropriate subsequent housing options have been identified;
  2. The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
  3. The household lacks support networks needed to obtain immediate housing or remain in its existing housing.

**B. Policies and Procedures for Coordination among Emergency Shelter providers, Essential Service providers, Homelessness Prevention and Rapid Re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers.**

The ESG program requires coordination among participating agencies. All ESG sub-recipients in Moreno Valley are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. Additionally, the project administration agreement with ESG sub-recipients will require coordination among agencies receiving ESG funds to administer Emergency Shelter, essential services, Homelessness Prevention, Rapid Re-housing services, and related assistance, and access to mainstream services and housing providers for clients.

**Participation in the Continuum of Care**

ESG funded agencies have easy access to membership in the Continuum of Care. The Continuum of Care has over 100 member organizations including homeless service providers, veteran service representatives, churches and government organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies.

#### Required Client Information and Referrals

To further facilitate collaboration and information sharing, ESG funded agencies will be required to provide the following information and referrals to ESG program participants:

- 2-1-1 hotline for social services
- Social security benefits
- Cal-Works and other income security programs provided by The County of Riverside Department of Public Social Services (DPSS)
- Cal-Fresh (formerly known as Food Stamps) assistance
- Low Income Energy Assistance Programs
- Affordable housing information
- Employment assistance and job training programs
- Health care and mental health services
- Services for victims of domestic violence
- Veteran services
- Specialized services such as legal services, credit counseling.

***C. Policies and Procedures for determining and prioritizing which eligible families and individuals will receive Homelessness Prevention assistance and which eligible families and individuals that will receive Rapid Re-housing assistance.***

Once it is determined that the household meets the basic eligibility guidelines noted above the household will be assessed for the appropriate form(s), level, and duration of financial assistance. The results of this assessment will be formalized in a Housing/Financial Assistance Plan that is signed by both the applicant and the case manager.

#### Homeless Prevention Assistance

Homeless Prevention assistance will be targeted to households who are at risk of losing their present housing and becoming homeless. While there are many people who are housed and have a great need for rental assistance, not everyone will become homeless without assistance. A risk assessment will be used to assess the household's level of crisis and prioritize those who are at greatest risk of becoming homeless. The Field Assessment Tool will include vulnerability criteria including but not limited to; income, housing history, food security, childcare, health care, life skills, and other special needs. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria, if the applicant(s) meet(s) eligibility and risk assessment criteria.\*

#### Rapid Re-Housing Assistance

Homeless Rapid Re-housing assistance is intended for individuals or families who meet the homeless definition described in Section 103, 42 USC 11302 of the McKinney Vento Act, as amended by the HEARTH Act. While there are many homeless individuals and families in Riverside County at any given night, the Rapid Re-housing assistance will be prioritized for households who are residing in emergency shelters and on the streets. Due to the limited amount of funding, assistance will be provided on a first come, first served basis, if the applicant meets the eligibility and risk assessment criteria.\*

\* *Rapid Re-housing should prioritize people with more challenges, including those with no income,*

*poor employment prospects, troubled rental histories, and criminal records. Providers should link participants with community resources that will help them achieve longer-term stability and well-being.*

**D. Standards for determining the share of rent and utilities costs that each program participant must pay, if any, while receiving Homelessness Prevention or Rapid Re-housing assistance.**

**Limitations on Assistance - Homeless Prevention**

The City's ESG rental assistance is intended to stabilize individuals and families who have recently endured difficult financial circumstances that have led them into homelessness or who are at imminent risk of becoming homeless. For Homeless Prevention assistance, the rental assistance consists of short term rental assistance (3 months); extended under certain circumstances to medium term rental assistance (for an additional 3 months). The total maximum length of assistance is 12 months over a 3-year period. Client must be reassessed after every 90 days and case management on a monthly basis is **required**.

Not every individual or family in need of rental assistance is a candidate for ESG Homelessness Prevention or Rapid Re-housing assistance. ESG rental assistance is not a substitute for Section 8 rental assistance or a permanent rental subsidy, but rather a tool to help stabilize families or individuals who are at imminent risk of becoming homeless and lack any other resources to help them stabilize their housing situation. Rental assistance cannot be provided to a program participant who is already receiving rental assistance, or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources (CFR 576.106).

As a general rule, an individual or household should pay approximately 30% of their income towards rent. This requirement may be waived on a case-by-case basis for extreme circumstances. The ESG assistance will consist of the remaining portion of the rent, up to \$1,000 (excluding the clients' contribution towards the rent).

Clients are required to be reassessed at regular monthly intervals to monitor progress and levels of self-sufficiency. If a client requires assistance beyond the three month mark, the ESG rental subsidy will be reduced and the client will be required to pay a larger portion of the rent. Homelessness Prevention assistance will be based on number in household, fair market rent rate, and income to determine for a maximum one year over a 3-year period.

**Limitations on Assistance - Rapid Re-Housing**

Under Rapid Re-housing assistance, a client's share of rent should be based on the client's ability to pay during their path to housing stabilization, with a minimum \$25 client contribution. This requirement may be waived on a case-by-case basis for extreme circumstances. Clients receiving Rapid Re-housing assistance must be re-assessed, at a minimum every 90 days, and reviewed during monthly case management. The maximum length of Rapid Re-housing assistance will be one (1) year\* during any 3-year period. The assistance should not exceed the Fair Market Rent amount based on client household, except for the first month of assistance if client requires assistance with other re-housing expenses such as rent deposits or utility deposits. Security deposit should not exceed two times the rent.

Standards for determining the share of rent and utilities costs that each program participant must pay, if any, will be based on the following guidelines:

- 100% of the cost of rent in rental assistance may be provided to program participants. However to maximize the number of households that can be served with Rapid Re-housing resources, it is expected that the level of need will be based on the goal of providing only what is necessary for each household to be stably housed for the long term;
- Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Fair Market Rent limit, established by HUD;
- The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units.

**Note:** Grant funds may be used for rental assistance for homeless individuals and families. Rental assistance cannot be provided to a program participant who is already receiving rental assistance, or living in a housing unit receiving rental assistance or operating assistance through other federal, State, or local sources (CFR 576.106).

#### **Limitations on Assistance - All Clients**

Due to the limited amount of funds available, the ESG assistance will not exceed Fair Market Rent (FMR) per client per month in combined ESG assistance, including rent and utility payments. \* Generally, clients should be responsible for paying their own utility costs while receiving ESG rental assistance, unless they are experiencing acute financial hardship, or are at risk of losing their housing due to utility shut off. Clients seeking help with utilities only may be eligible for ESG assistance if it can be documented that they will lose their housing and become literally homeless if utility assistance is not provided; however, the household must meet other ESG eligibility requirements.

#### **E. Standards for determining how long a particular participant will be provided with rental assistance and whether the amount of that assistance will be adjusted over time.**

ESG assistance consists of short term (up to 3 months), medium term (up to 6 months), and maximum term (up to 1 year) rental assistance to allow individuals or families who have recently encountered a financial crisis that has led them into homelessness or at imminent risk of homelessness, to gain housing stabilization. Since the program consists of temporary assistance aiming at rapid stabilization of households, clients are required to contribute a portion of their income towards rent. Clients with no potential to earn income may not be suitable candidates for this type of assistance, unless other subsidies can be accessed after the ESG assistance expires.

Clients assisted under ESG Homelessness Prevention assistance are eligible to receive the rental assistance for up to 3 months if they meet income eligibility of less than 30% of the area median family income (AMI) during the 3 month period and comply with the case management requirements of the program. At the end of the third month, clients must be re-assessed to determine if the client's rental assistance needs to be extended for an additional 3 month period. If the ESG rental assistance is extended for an additional three (3) months, the ESG assistance will be reduced and/or adjusted over the remaining time.

Clients assisted under ESG Rapid Re-housing Assistance are eligible to receive rental and utility

assistance for up to one-year if they meet income eligibility during the one-year period. Rapid Re-housing clients **must** receive monthly case management, be evaluated at regular intervals, and be re-assessed every 90-days during the ESG assistance period. The ESG rental assistance should be reduced gradually and the client's portion of rent increased during the months of assistance.

- F. *Standards for determining the type, amount, and duration of housing stabilization and /or relocation services to provide a program participant, including the limits, if any, on homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance; maximum number of months the program participant receives assistance; or the maximum number of times the program participant may receive assistance.***

#### **Reasonableness Determination**

The City will set the maximum amount of assistance to be provided to Homelessness Prevention and Rapid Re-housing clients on an annual basis. The City will also determine if the total benefit amount to be awarded to any one client is both reasonable and necessary.

#### **Reporting - Centralized/Coordinated Assessment System**

- The HEARTH Act makes HMIS participation a statutory requirement for ESG recipients and sub-recipients. The City and the sub-recipients work with the Continuum of Care to ensure the screening, assessment, and referral of program participants are consistent with the written standards.
- The recipient will ensure that data on all persons served and all activities assisted under ESG are entered into a community-wide HMIS in the area in which those persons and activities are located.
- Victim service providers cannot, and Legal Services Organizations may choose to not participate in HMIS. Providers that do not participate in HMIS must use a comparable database that produces unduplicated, aggregate reports instead.

Eligible Cost includes, but is not limited to the following:

- Hard ware, Equipment and Software Costs
- Staffing: Paying salaries for operating HMIS
- Training and Overhead - Technical support, leasing space, and utilities for space used by HMIS staff.

#### **Comparable Database for Victim Services**

If the sub-recipient is a victim services or a legal services provider that use a comparable database, it may use ESG funds to establish and operate a comparable database that collects client-level data over time and generates unduplicated aggregate reports based on the data. Information entered into a comparable database must not be entered directly into or provided to an HMIS.

#### **Case Management**

The City has defined case management as a “collaborative” process that assesses, plans, implements, coordinates, monitors, and evaluates the options and services required to meet the client’s health and human service needs. It is characterized by advocacy, communication, and resource management and promotes quality and cost-effective interventions and outcomes. Case management focuses on housing stability and placement, with an emphasis on the arrangement,



coordination, monitoring, and delivery of services related to housing needs and improving housing stability.

A meeting with a case manager is required in order to receive Rapid Re-housing assistance, although it is not necessarily the first step. Some communities might have a screening, intake, assessment, or other eligibility determination process that precedes the assignment to a case manager while other communities may have case managers performing the eligibility task.

Regardless of the arrangement, the meeting with the case manager should be regarded not only as a program requirement, but also as an early opportunity to help a household improve its housing stability during and beyond the period of Rapid Re-housing assistance.

#### **Transitional Housing and Rapid Re-housing**

While transitional housing is technically eligible, HUD cautions recipients against using ESG Rapid Re-housing funds as a way of regularly exiting a person from transitional housing to permanent housing. It is recommended that Rapid Re-housing be used as a model for helping people move from the streets or shelter to permanent housing, not for people exiting transitional housing. Additionally, transitional housing providers should have programs designed to successfully exit people and should not use Rapid Re-housing, another form of temporary assistance, as a regular part of their program design. HUD recommends this be done on a case-by-case basis, so that it is not common practice, but is provided only when necessary to prevent the program participant from going back to the streets or emergency shelter.

Please also note that program participants would need to be assessed for and determined to be eligible for ESG Rapid Re-housing assistance, in accordance with the ESG eligibility and documentation requirements. (Homeless definition in 24 CFR 576.2) This includes a requirement that the assistance be necessary to help the program participant move as quickly as possible into permanent housing and achieve stability in housing. Note that such a household would have to be exited from the transitional housing program in HMIS and entered into the ESG program in HMIS.

#### **Consultation Process**

The City and the ESG recipients, continuously consult with the Continuum of Care to discuss the ESG allocation in ways that:

- Coordinate across regional entitlement jurisdictions by developing and utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction; and
- Comply with eligibility and verification requirements (HMIS, housing status, homeless definitions, etc.)

The ESG program requires coordination among participating agencies. All ESG sub-recipients in Moreno Valley are experienced homeless providers with a demonstrated track record in fiscal management and the provision of housing and supportive services targeted to homeless households. ESG funded agencies have easy access to membership in the Continuum of Care (CoC) and are encouraged to participate in the CoC. The CoC has over 100 member organizations including homeless service providers, veteran service representatives, churches and government

organizations. The Continuum of Care meets on a regular basis and shares information about services among participating agencies.

The City also consulted with the Continuum of Care on the Ten Year Plan to End Homelessness to ensure the alignment of proposed ESG activities as they relate to the goals and strategies outlined in the plan. This joint effort has worked successfully in the past and the City will continue to work closely with Riverside County Department of Public Social Services (DPSS), the "umbrella" anti-poverty agency for Moreno Valley, in servicing the needs of homeless.

**HUD ESG Link**

For complete, detailed information on authorizing laws, regulations, and Federal Register Notices for the Emergency Solutions Grants (ESG) Program, reference the link below:

<https://www.hudexchange.info/esg/esg-law-regulations-and-notice/>

**Attachment F: Grantee SF-424's and Certification(s)**

TEL: 951.413.3021  
FAX: 951.413.3096  
WWW.MOVAL.ORG



14177 FREDERICK STREET  
P.O. BOX 88005  
MORENO VALLEY, CA 92552-0805

August 8, 2017

Musibau A. Arogundade, Community Planning and Development Representative  
U.S. Department of Housing and Urban Development  
Los Angeles Field Office, Region IX  
300 N. Los Angeles Street  
Los Angeles, CA. 90012

Subject: ORIGINAL SF-424 AND 2017-18 CERTIFICATIONS

Dear Musibau:

Enclosed please find the original SF-424 and 2017-18 Certifications.

Should you require additional information, please do not hesitate to contact me at (951) 413-3063 or by e-mail at [denah@moval.org](mailto:denah@moval.org).

Thank you,

A handwritten signature in blue ink that reads "D Heald".

Dena Heald  
Financial Operations Manager

Enclosures

file:///w:/enrichil/Shared/Finance/NPI/COBG/2017-18/Action Plan/HUD\_Submittal\_Ltr\_SF\_424\_FY\_2017\_18.doc

FINANCIAL & MANAGEMENT SERVICES DEPARTMENT

Application for Federal Assistance SF-424		
* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received:	4. Applicant Identifier:	
<input type="text"/>	<input type="text"/>	
5a. Federal Entity Identifier:	5b. Federal Award Identifier:	
<input type="text"/>	<input type="text"/>	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
<input type="text"/>	<input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: CITY OF MORENO VALLEY		
* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:	
33-0076484	1771341860000	
d. Address:		
* Street1:	14177 FREDERICK STREET	
Street2:	<input type="text"/>	
* City:	MORENO VALLEY	
County/Parish:	RIVERSIDE	
* State:	CA: California	
Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	92552	
e. Organizational Unit:		
Department Name:	Division Name:	
FINANCIAL & MGMT SERVICES	FINANCIAL OPERATIONS	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	MS.	* First Name:
Middle Name:	DENA	
* Last Name:	HEATD	
Suffix:	<input type="text"/>	
Title: FINANCIAL OPERATIONS DIVISION MANAGER		
Organizational Affiliation:		
<input type="text"/>		
* Telephone Number:	951-413-3452	Fax Number:
* Email:	DENAHE@MOVAL.ORG	

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <p><input type="text" value="City or Township Government"/></p> <p>Type of Applicant 2: Select Applicant Type:</p> <p><input type="text"/></p> <p>Type of Applicant 3: Select Applicant Type:</p> <p><input type="text"/></p> <p>* Other (specify):</p> <p><input type="text"/></p>	
<p>* 10. Name of Federal Agency:</p> <p><input type="text" value="HOUSING AND URBAN DEVELOPMENT"/></p>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <p><input type="text" value="14.239"/></p> <p>CFDA Title:</p> <p><input type="text" value="HOME INVESTMENTS PARTNERSHIP PROGRAM"/></p>	
<p>* 12. Funding Opportunity Number:</p> <p><input type="text"/></p> <p>* Title:</p> <p><input type="text"/></p>	
<p>13. Competition Identification Number:</p> <p><input type="text"/></p> <p>Title:</p> <p><input type="text"/></p>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <p><input type="text"/></p> <p><input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/></p>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <p><input type="text" value="HOME monies shall be used to expand the supply of decent, affordable housing in the community, particularly for low and very-low income households."/></p>	
<p>Attach supporting documents as specified in agency instructions</p> <p><input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/></p>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: 43844	* b. Program/Project:
Attach an additional list of Program/Project Congressional Districts if needed.	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: 07/01/2017	* b. End Date: 06/30/2018
<b>18. Estimated Funding (\$):</b>	
* a. Federal	533,301
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____ . <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes", provide explanation and attach <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> <input type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: Ms.	* First Name: MICHELLE
Middle Name:	
* Last Name: DAWSON	
Suffix:	
* Title: CITY MANAGER	
* Telephone Number: 951.413.3020	Fax Number:
* Email: MICHELLED@MDVAL.ORG	
* Signature of Authorized Representative: <i>Michelle Dawson</i>	* Date Signed: 8/8/17

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received:	4. Applicant Identifier:	
5a. Federal Entity Identifier:	5b. Federal Award Identifier:	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: CITY OF MORENO VALLEY		
* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:	
33-0076484	1771341860000	
d. Address:		
* Street1:	14177 FREDERICK STREET	
Street2:		
* City:	MORENO VALLEY	
County/Parish:	RIVERSIDE	
* State:	CA: California	
Province:		
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	92552	
e. Organizational Unit:		
Department Name:	Division Name:	
FINANCIAL & MGMT SERVICES	FINANCIAL OPERATIONS	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	MS.	* First Name:
Middle Name:	DENA	
* Last Name:	HEARD	
Suffix:		
Title: FINANCIAL OPERATIONS DIVISION MANAGER		
Organizational Affiliation:		
* Telephone Number:	951-413-3452	Fax Number:
* Email:	DENA@MOVAL.ORG	


Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/>	
<p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/>	
<p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/>	
<p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="HOUSING AND URBAN DEVELOPMENT"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text" value="14.218"/>	
<p>CFDA Title:</p> <input type="text" value="COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR ENTITLEMENT COMMUNITIES"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text"/>	
<p>* Title:</p> <input type="text"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/>	
<p>Title:</p> <input type="text" value="N/A"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="Community Development Block Grant (CDBG) shall be used to benefit the low to moderate income residents and neighborhoods within Moreno Valley's city limits and designated Target Areas."/>	
<p>Attach supporting documents as specified in agency instructions.</p> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	



Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant: <input type="text" value="43646"/>	* b. Program/Project: <input type="text"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date: <input type="text" value="07/01/2017"/>	* b. End Date: <input type="text" value="06/30/2018"/>
<b>18. Estimated Funding (\$):</b>	
* a. Federal	<input type="text" value="1,940,916"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text"/>
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b>	
<input type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
<b>Authorized Representative:</b>	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="MICHELLE"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="DAWSON"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="CITY MANAGER"/>	
* Telephone Number: <input type="text" value="951.413.3020"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="MICHELLED@MOVAL.ORG"/>	
* Signature of Authorized Representative: <input type="text" value="Michelle Dawson"/>	* Date Signed: <input type="text" value="8/8/17"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<input type="text"/> <input type="text"/>
* 3. Date Received:	4. Applicant Identifier:	
<input type="text"/>	<input type="text"/>	
5a. Federal Entity Identifier:	5b. Federal Award Identifier:	
<input type="text"/>	<input type="text"/>	
State Use Only:		
6. Date Received by State:	7. State Application Identifier:	
<input type="text"/>	<input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: CITY OF MORENO VALLEY		
* b. Employer/Taxpayer Identification Number (EIN/TIN):	* c. Organizational DUNS:	
33-0076484	1771341860000	
d. Address:		
* Street1:	14177 FREDERICK STREET	
Street2:	<input type="text"/>	
* City:	MORENO VALLEY	
Country/Parish:	RIVERSIDE	
* State:	CA: California	
Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	92552	
e. Organizational Unit:		
Department Name:	Division Name:	
FINANCIAL & MGMT SERVICES	FINANCIAL OPERATIONS	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	MS.	* First Name:
Middle Name:	<input type="text"/>	
* Last Name:	HERALO	
Suffix:	<input type="text"/>	
Title: FINANCIAL OPERATIONS DIVISION MANAGER		
Organizational Affiliation:		
<input type="text"/>		
* Telephone Number:	951-413-3452	Fax Number:
* Email:	DENAB@MOVAL.ORG	

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <p>C: City or Township Government</p> <p>Type of Applicant 2: Select Applicant Type:</p> <p>Type of Applicant 3: Select Applicant Type:</p> <p>* Other (specify):</p>	
<p><b>* 10. Name of Federal Agency:</b></p> <p>HOUSING AND URBAN DEVELOPMENT</p>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <p>14.231</p> <p>CFDA Title:</p> <p>EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)</p>	
<p><b>* 12. Funding Opportunity Number:</b></p> <p>* Title:</p>	
<p><b>13. Competition Identification Number:</b></p> <p>n/a</p> <p>Title:</p>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <p>Add Attachment Delete Attachment View Attachment</p>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <p>ESG funding shall be used to assist, protect, and improve living conditions for the City's homeless.</p>	
<p>Attach supporting documents as specified in agency instructions.</p> <p>Add Attachments Delete Attachments View Attachments</p>	

Application for Federal Assistance SF-424	
<b>16. Congressional Districts Of:</b>	
* a. Applicant	43646
* b. Program/Project	
Attach an additional list of Program/Project Congressional Districts if needed.	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<b>17. Proposed Project:</b>	
* a. Start Date:	07/01/2017
* b. End Date:	06/30/2018
<b>18. Estimated Funding (\$):</b>	
* a. Federal	174,002
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	
<b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
<b>* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)</b>	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If "Yes", provide explanation and attach	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
<p>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</p> <p><input type="checkbox"/> ** I AGREE</p> <p>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</p>	
<b>Authorized Representative:</b>	
Prefix:	Ms.
* First Name:	MICHELLE
Middle Name:	
* Last Name:	DAWSON
Suffix:	
* Title:	CITY MANAGER
* Telephone Number:	951.413.3020
Fax Number:	
* Email:	MICHELLED@MOVAL.ORG
* Signature of Authorized Representative:	
* Date Signed:	8/8/17

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

  
Signature of Authorized Official

8/8/17  
Date

City Manager  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

M. Pauser

Signature of Authorized Official

8/8/17

Date

City Manager

Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

M. Dawson  
Signature of Authorized Official

8/8/17  
Date

City Manager  
Title



**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature of Authorized Official

8/8/17  
Date

City Manager  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

W. Dawson  
Signature of Authorized Official

8/8/17  
Date

City Manager  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.